

## **Creekview Realty**

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San Antonio: 210-444-1233  
Fax (for all): 972-612-9955

### **LISTING INFORMATION**

(Use this form for Central Texas Lots, Land, and Farms only)

The following information is requested when a listing is entered into the MLS database. Some items are required, and others are optional. It is important to be as complete and accurate as possible, because agents often run property searches based on selection criteria provided by this form. Required items are marked with an asterisk (\*).

\*Property Address \_\_\_\_\_ Unit # \_\_\_\_\_

\*City \_\_\_\_\_ \*County \_\_\_\_\_ \*State \_\_\_\_\_ \*Zip \_\_\_\_\_

Property Type\*  Residential Lot(s)  Acreage  Farm/Ranch

Waterfront\*  Yes  No Has the lot ever been flooded?  Yes  No  Unknown

Owner LREA\*  Yes  No Deed Restrictions\*  Yes  No  Unknown

School District\* \_\_\_\_\_

In City Limits\*  Yes  No  Unknown ETJ?\*  Yes  No  Unknown

Manufactured Homes Allowed?  Yes  No  NA Agricultural Exemption\*  Yes  No  Unknown

Is there an HOA?\*  Yes  No Is the HOA Mandatory?  Yes  No  NA

HOA Name \_\_\_\_\_ HOA Amount \_\_\_\_\_

HOA Payment Frequency\*:  Annual  Monthly  Quarterly  Semi-Annually

Vacant?  Yes  No  NA Approx Acreage\* \_\_\_\_\_ Lot Dimensions\* \_\_\_\_\_

Subdivision Name\* \_\_\_\_\_ Zoning \_\_\_\_\_

Apx Total SqFt: \_\_\_\_\_ Source of SqFt \_\_\_\_\_

Gargage/Carport  Yes  No  NA Legal Description\*: \_\_\_\_\_

Owner Name(s) on Deed\*: \_\_\_\_\_

If you have a preferred title company, enter here. If you don't have a preferred title company, leave this blank.

Title Co \_\_\_\_\_ Phone \_\_\_\_\_ Contact Name \_\_\_\_\_

Map Grid \_\_\_\_\_ Map Source \_\_\_\_\_

**Property Taxes**

School Tax\* \_\_\_\_\_  
City Tax\* \_\_\_\_\_  
County Tax\* \_\_\_\_\_  
Other Tax\* \_\_\_\_\_  
Total Tax\* \_\_\_\_\_

**Property Features**

**Style**

\_\_\_ A-Frame  
\_\_\_ Contemporary  
\_\_\_ Craftsman  
\_\_\_ Dome  
\_\_\_ Garden Home  
\_\_\_ Hill Country  
\_\_\_ Log  
\_\_\_ Manufactured-Double Wide  
\_\_\_ Manufactured-Single Wide  
\_\_\_ Mediterranean/Spanish  
\_\_\_ Prefab/Modular  
\_\_\_ Ranch  
\_\_\_ Traditional  
\_\_\_ Victorian  
\_\_\_ None  
\_\_\_ Other: \_\_\_\_\_

**# Stories\***

\_\_\_ One  
\_\_\_ Two  
\_\_\_ Three  
\_\_\_ Split/Multi Level  
\_\_\_ None  
\_\_\_ Other: \_\_\_\_\_

**Exterior\***

\_\_\_ Asbestos Siding  
\_\_\_ Concrete/Fiber Plank  
\_\_\_ Masonry & Steel  
\_\_\_ Metal/Aluminum  
\_\_\_ Rock/Stone/Veneer  
\_\_\_ Steel Frame  
\_\_\_ Stucco  
\_\_\_ Vinyl  
\_\_\_ Wood  
\_\_\_ Log  
\_\_\_ 1-Side Masonry  
\_\_\_ 3-Sides Masonry  
\_\_\_ 4-Sides Masonry  
\_\_\_ Brick  
\_\_\_ Other: \_\_\_\_\_

**Buildings**

\_\_\_ Barn/Horse Stalls  
\_\_\_ Boathouse  
\_\_\_ Chicken House  
\_\_\_ Feed Barn

**Data Grid**

Building 1:  
Building 2:  
Building 3:  
Building 4:  
Building 5:

**Apx Sqft**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Description**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_ Garage  
\_\_\_ Hay Shed  
\_\_\_ House  
\_\_\_ Hunting Cabin  
\_\_\_ Manufactured Home  
\_\_\_ Milk Parlor  
\_\_\_ Outbuildings  
\_\_\_ Packing Shed  
\_\_\_ Smoke House  
\_\_\_ Storage Shed  
\_\_\_ Swine Parlor  
\_\_\_ Tractor Shed  
\_\_\_ Workshop  
\_\_\_ None  
\_\_\_ Other-See Remarks

**Suitable Use\***

\_\_\_ Beef Cattle  
\_\_\_ Dairy  
\_\_\_ Farmland  
\_\_\_ Fishing  
\_\_\_ Grazing  
\_\_\_ Horse Farm  
\_\_\_ Hunting  
\_\_\_ Orchard  
\_\_\_ Poultry  
\_\_\_ Recreational  
\_\_\_ Residential  
\_\_\_ Subdevoipment  
\_\_\_ Truck  
\_\_\_ Farm  
\_\_\_ None  
\_\_\_ Other-See Remarks

**Water Features/View\***

\_\_\_ Waterfront  
\_\_\_ Creek  
\_\_\_ Creek-Seasonal  
\_\_\_ Canal  
\_\_\_ Pond/Stock Tank  
\_\_\_ Lake Dunlap  
\_\_\_ Canyon Lake  
\_\_\_ Lake McQueeney  
\_\_\_ Lake Placid  
\_\_\_ Lake Seguin  
\_\_\_ Meadow Lake  
\_\_\_ Comal River  
\_\_\_ Guadalupe River  
\_\_\_ San Marcos River  
\_\_\_ Blanco River

- Water Access
- Hill Country View
- City Skyline View
- Countryside View
- Water View
- None
- Other-See Remarks

**Topo/Land Description\***

- Mobile Home Park
- On Golf Course
- Ag Exempt
- Borders State
- Park/Game Ranch
- Ranch
- Horse Property
- Hunting Permitted
- Corner Lot
- Cul-de-Sac
- Partially Wooded
- Wooded
- Mature Trees
- Secluded
- Flood Plain
- Flood Fringe Area
- Gentle Rolling
- Sloping Level
- Open
- Exceptional View
- Wildlife Management
- None
- Other-See Remarks

**Fencing\***

- Wood Fence
- Privacy Fence
- Chain Link Fence
- Partial Fence
- Wrought Iron Fence
- Cross Fence
- Ranch Fence
- High Fence
- None
- Other-See Remarks

**Water/Sewer\***

- Co-op Water
- City Water
- Well
- Well Required
- On-Site Water
- No Water
- Other Water-See Remarks
- Public Sewer
- Septic
- Aerobic Septic
- Septic Required
- On-Site Sewer
- No Sewer
- Other Sewer-See Remarks

**Other Utilities\***

- Cable TV
- Satellite Dish
- City Garbage
- Private Garbage Service
- Telephone
- High Speed Internet
- Co-Op Electric
- City Electric
- On-Site Electric
- Gas Available
- Gas Installed
- Natural Gas
- Propane/Butane Tank-Leased
- Propane/Butane Tank-Owned
- None
- Other-See Remarks

**Neighborhood Amenities\***

- Golf Course Access
- Walking/Jogging Trail
- Bike Trails
- Park Access
- Club House
- Swimming Pool
- BBQ/Grill
- Tennis Courts
- Basketball Court
- Volleyball Court
- Lake/River
- Park Boat Ramp
- Fishing Pier
- Boat Dock
- Controlled Access
- Bridle Path
- None
- Other-See Remarks

**Mineral Rights\***

- Owns None
- Owns All
- Owns Part
- Will Reserve None
- Will Reserve All
- Will Reserve Part
- Negotiable
- Owns Exclusive Rights
- Retains Exclusive Rights
- Unknown
- Other-See Remarks

**Miscellaneous\***

- Hardwoods
- Subdivision Restrictions
- Deed Restrictions
- No Deed Restrictions
- Long Term Lease
- Will Consider Dividing
- None

Other-See Remarks

**Access/Road Surface**

- Asphalt
- Gravel
- Dirt
- Paved
- Concrete
- Caliche
- Sealed & Chipped
- Sidewalks
- Private Road
- Easement Road
- County Road
- City Street
- State Highway
- Interstate 1 Mile or Less
- US Highway
- None
- Other-Remarks

**Possession**

- At Closing
- Funding
- Immediate
- Negotiable
- Tenants Rights
- None
- Other-See Remarks

**Documents on File**

- Appraisal
- Floor Plans
- Aerial Photos
- Plat
- Survey
- Topo Map
- Flood Certification
- Boundary Survey
- Deed Restrictions
- Subdivision Restrictions
- Inspection-Home
- Inspection-Pest
- Inspection-Septic
- Seller's Disclosure
- On-Site Sewer Disclosure
- Lead Based Paint Addendum

- Engineer's Report
- Special Contract/Addendum Required
- Subdivision Plat
- Metes and Bounds
- None
- Other-See Remarks

**Special**

- ERS-Exclusive Right to Sell
- EA-Exclusive Agency
- Reservations on Listing
- Right of 1st Refusal
- Owner/Agent
- School Bus
- College Bus Route
- Home Protection Plan
- Lender Owned
- Handyman Special
- Tenants Rights/Possession
- MUD
- Latent Defects
- Repaired Defects
- As Is
- None
- Other-See Remarks

**Proposed Terms**

- Cash
- Conventional
- FHA
- VA
- Owner Finance
- Lease/Option
- Assumption
- None
- Other-See Remarks

**How Shown/Occupancy**

- Appointment Only
- Beware of Animals
- Livestock
- Restricted Hours/Days
- No Sign
- Owner Occupied
- Tenant Occupied
- Vacant

## YOU'RE NOT DONE YET! . . . . .

**Please email a brief description, the directions, & photo(s) to [listing@creekviewrealty.com](mailto:listing@creekviewrealty.com)**

Please be sure to reference the property address in the email, and include your last name.

**1) Please email a brief description of the property. The space for the description is limited to 400 characters WITH SPACES.** (MS Word will count characters for you: Go to "Tools" and select "Word Count".)

**2) Please email the directions** of how to get to the property. Starting with some major cross streets is good enough. **The space for the description is limited to 400 characters WITH SPACES.** (MS Word will count

characters for you: Go to "Tools" and select "Word Count".)

**3) Please email a minimum of one photo in jpg format.** For Showcase listings, please email up to 5 additional photos. To get the best photos, please refer to the Photo Guide on our website at <http://www.creekviewrealty.com/photoguide.html>

**\*\*Please be sure photos do not exceed 640x480. For help with resizing & emailing photos, see <http://www.creekviewrealty.com/resizephotos.html>**

By submitting this form, I hereby certify that I am the Seller of the above property, and that all of the foregoing is true and accurate to the best of my knowledge. I agree to inform Creekview Realty in writing if there are any material changes to this information.

Seller Signature \_\_\_\_\_ Date \_\_\_\_\_

Seller Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please fax completed form to 972-612-9955. No cover page is necessary.**