

Creekview Realty

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LISTING INFORMATION

(Use this form for Austin MLS properties only. Use special separate form for vacant lots or acreage.)

The following information is required when a listing is entered into the MLS database. Mandatory items are underlined, in bold, and marked with an asterisk (*).

***Property Address** _____

***City** _____ ***County** _____ TEXAS ***Zip** _____

If you have a preferred title company, enter here. If you have no preferred title company, leave this blank.

Title Co _____ Phone _____ Contact Name _____

Please choose one of the 3 showing options instructing Realtors how they should give notification and have access to the property. The first 2 options require an Electronic Memory Keybox (highly recommended).

- Show Any Time - No notice required (Typically used for vacant homes.)
- "Courtesy Call" - Call or leave message to inform of planned showing. No confirmation required.
- Confirmed Appointment Only (Note: This option will reduce your number of showings)

Special Showing Instructions _____

Foreclosure/REO? Yes No

Foreclosure REO Type		
<input type="checkbox"/> FHA/HUD	<input type="checkbox"/> Mortgage Co.	<input type="checkbox"/> Private
<input type="checkbox"/> VA	<input type="checkbox"/> Bank	

HOA? Yes No

FEMA 100 yr Flood Plain? Yes No Partial Unknown

Mapsco Map page (if known) _____ Mapsco Map Grid _____ ETJ? Yes No Unknown

Subdivision Name* _____

School District* _____

Elementary School(s)** _____

Middle School** _____

Jr. High School** _____

9 Gr/High School** _____

High School** _____

Type of Property*		
<input type="checkbox"/> Attached ½ Duplex	<input type="checkbox"/> Manufactured	<input type="checkbox"/> Townhouse
<input type="checkbox"/> Condo	<input type="checkbox"/> Mobile Home	
<input type="checkbox"/> House	<input type="checkbox"/> Modular	

Unit Style (5 max)		
<input type="checkbox"/> 1st Floor Entry	<input type="checkbox"/> High Rise (10+ Stories)	<input type="checkbox"/> Neighbor Below
<input type="checkbox"/> 2nd Floor Entry	<input type="checkbox"/> Loft	<input type="checkbox"/> No Adjoining Neighbor
<input type="checkbox"/> 3rd Floor Entry	<input type="checkbox"/> Mid Rise (3-9 Stories)	<input type="checkbox"/> Single Level Floor Plan
<input type="checkbox"/> Elevator	<input type="checkbox"/> Middle Unit	<input type="checkbox"/> Stilt Home
<input type="checkbox"/> End Unit	<input type="checkbox"/> Multi-level Floor Plan	
<input type="checkbox"/> Entry Steps	<input type="checkbox"/> Neighbor Above	

Number of Stories*		
<input type="checkbox"/> 1 Story	<input type="checkbox"/> 3 Story	
<input type="checkbox"/> 2 Story	<input type="checkbox"/> Multi-Level	

Master on Main Level? Yes No

Main Level Bedrooms* _____

of Bedrooms on Other Level(s)* _____

Full Baths _____

Half Baths* _____

No. of Living Areas* _____

No. of Dining Areas* _____

Dining Description* (2 max)		
<input type="checkbox"/> Breakfast Area	<input type="checkbox"/> Formal Dining	<input type="checkbox"/> Living/Dining Combo
<input type="checkbox"/> Dining "L"	<input type="checkbox"/> Kitchen/Dining Combo	<input type="checkbox"/> No Dining

No. of Garage Spaces* _____

Garage Description* (4 max)		
<input type="checkbox"/> Attached	<input type="checkbox"/> Door-Single	<input type="checkbox"/> Entry – Swing-in
<input type="checkbox"/> Detached	<input type="checkbox"/> Entry - Front	<input type="checkbox"/> Golf Cart
<input type="checkbox"/> Door-Multi	<input type="checkbox"/> Entry - Rear	<input type="checkbox"/> Parking Garage
<input type="checkbox"/> Door-Opener	<input type="checkbox"/> Entry - Side	

Parking - if no garage (3 max)		
<input type="checkbox"/> 1 Car Carport	<input type="checkbox"/> 3 Car Carport	<input type="checkbox"/> Off Street
<input type="checkbox"/> 1 Reserved Space	<input type="checkbox"/> 3 Reserved Space	<input type="checkbox"/> Outside
<input type="checkbox"/> 2 Car Carport	<input type="checkbox"/> 4 Car Carport	
<input type="checkbox"/> 2 Reserved Space	<input type="checkbox"/> 4 Reserved Space	

Disability Features? Yes No N/A

Year Built* _____

Year Built Description* (1 max)		
<input type="checkbox"/> Approximate	<input type="checkbox"/> Resale	<input type="checkbox"/> Under Construction
<input type="checkbox"/> Historic Design	<input type="checkbox"/> Tear Down	<input type="checkbox"/> Unknown
<input type="checkbox"/> New – vacant/never occupied	<input type="checkbox"/> To Be Built	<input type="checkbox"/> Updated/Remodeled

Square Feet* _____

Square Foot Source*		
<input type="checkbox"/> Appraiser	<input type="checkbox"/> Multiple Dwelling	<input type="checkbox"/> Tax Record
<input type="checkbox"/> Builder	<input type="checkbox"/> Owner	

Construction of Dwelling* (5 max)		
<input type="checkbox"/> 1 side Masonry	<input type="checkbox"/> Frame	<input type="checkbox"/> Stone Veneer
<input type="checkbox"/> 2 side Masonry	<input type="checkbox"/> Frame/Brick Veneer	<input type="checkbox"/> Stucco
<input type="checkbox"/> 3 side Masonry	<input type="checkbox"/> Frame/Stone	<input type="checkbox"/> Triple Wide
<input type="checkbox"/> Aluminum Siding	<input type="checkbox"/> HardiPlank Type	<input type="checkbox"/> Vertical Siding
<input type="checkbox"/> All Sides Masonry	<input type="checkbox"/> Industrial	<input type="checkbox"/> Vinyl Siding
<input type="checkbox"/> Brick Veneer	<input type="checkbox"/> Log	<input type="checkbox"/> Wood Shingle
<input type="checkbox"/> Clapboard	<input type="checkbox"/> Metal Siding	<input type="checkbox"/> All Bldg Sys.(ICF,SIP,Other)
<input type="checkbox"/> Composition Shingle	<input type="checkbox"/> Modular	<input type="checkbox"/> Natural Bldg (Straw,Bale, Etc)
<input type="checkbox"/> Concrete Block	<input type="checkbox"/> Single Wide	
<input type="checkbox"/> Double Wide	<input type="checkbox"/> Steel	

Roof Description* (4 max)		
<input type="checkbox"/> Aluminum	<input type="checkbox"/> Flat	<input type="checkbox"/> Slate/Imitation Slate
<input type="checkbox"/> Asphalt Shingles	<input type="checkbox"/> Green/Garden	<input type="checkbox"/> S-Tile
<input type="checkbox"/> Barrel	<input type="checkbox"/> Mansard	<input type="checkbox"/> Tar/Gravel
<input type="checkbox"/> Built up	<input type="checkbox"/> Metal	<input type="checkbox"/> Tile
<input type="checkbox"/> Composition Shingle	<input type="checkbox"/> Mixed	<input type="checkbox"/> Wood Shake
<input type="checkbox"/> Concrete	<input type="checkbox"/> Overlay	<input type="checkbox"/> Wood Shingle
<input type="checkbox"/> Fiber Cement	<input type="checkbox"/> Pitched	
<input type="checkbox"/> Fiberglass	<input type="checkbox"/> Membrane (Rubber)	

View From Property* (4 max)		
<input type="checkbox"/> City	<input type="checkbox"/> Green Belt	<input type="checkbox"/> Panoramic
<input type="checkbox"/> Creek/Stream	<input type="checkbox"/> Hill Country	<input type="checkbox"/> Pond
<input type="checkbox"/> Fields	<input type="checkbox"/> Lake/River	<input type="checkbox"/> Woods
<input type="checkbox"/> Golf Course	<input type="checkbox"/> No View	

Waterfront:* Yes No

Waterfront Description* (1 max)		
<input type="checkbox"/> Canal	<input type="checkbox"/> Lake	<input type="checkbox"/> River
<input type="checkbox"/> Creek/Stream	<input type="checkbox"/> Pond	

Water Access: Yes No

Water Access Description (4 max)		
<input type="checkbox"/> Boat Lift	<input type="checkbox"/> Deed Dock	<input type="checkbox"/> Private Dock
<input type="checkbox"/> Boat Lock	<input type="checkbox"/> Dock Available	<input type="checkbox"/> Public Ramp
<input type="checkbox"/> Boat Slip	<input type="checkbox"/> Hoist Dock Available	<input type="checkbox"/> Restricted Dock
<input type="checkbox"/> Common Dock	<input type="checkbox"/> Lake	<input type="checkbox"/> Unrestricted Dock
<input type="checkbox"/> Common Ramp	<input type="checkbox"/> None	

Foundation Description* (2 max)		
<input type="checkbox"/> Basement	<input type="checkbox"/> Crawlspace	<input type="checkbox"/> Pilings
<input type="checkbox"/> Block & Beam	<input type="checkbox"/> On Stilts	<input type="checkbox"/> Slab
<input type="checkbox"/> Bois D'Arc Post	<input type="checkbox"/> Pier & Beam	

Property Condition* (1 max)		
<input type="checkbox"/> As-Is	<input type="checkbox"/> New Construction	<input type="checkbox"/> See Seller's Disclosure
<input type="checkbox"/> Latent Defect(s)	<input type="checkbox"/> Not Applicable	

*****Note: Providing a Seller's Disclosure Notice to your buyer is required by law.**

Dwelling Faces (1 max)		
<input type="checkbox"/> East	<input type="checkbox"/> North-West	<input type="checkbox"/> South-West
<input type="checkbox"/> North	<input type="checkbox"/> South	<input type="checkbox"/> West
<input type="checkbox"/> North-East	<input type="checkbox"/> South-East	

Restrictions* Yes No (Note: If you're in a subdivision, you have deed restrictions. Deed restrictions prevent homeowners from using their properties in ways that would be detrimental to the local community and are normally a positive feature.)

Restriction Description (5 max)		
<input type="checkbox"/> Adult 55+	<input type="checkbox"/> Deed Restrictions	<input type="checkbox"/> Livestock
<input type="checkbox"/> Adult 62+	<input type="checkbox"/> Development Type	<input type="checkbox"/> Seller Imposed
<input type="checkbox"/> Building Size	<input type="checkbox"/> Easement/R.O.W.	<input type="checkbox"/> Unknown
<input type="checkbox"/> Building Style	<input type="checkbox"/> Environmental	<input type="checkbox"/> Zoning
<input type="checkbox"/> City Restrictions	<input type="checkbox"/> Lease	
<input type="checkbox"/> Covenant	<input type="checkbox"/> Limited # of Vehicles	

Lot Description (4 max)		
<input type="checkbox"/> Alley Access	<input type="checkbox"/> In Golf Course Community	<input type="checkbox"/> Pond on Lot
<input type="checkbox"/> Backs to Golf Course	<input type="checkbox"/> Interior	<input type="checkbox"/> Private Road
<input type="checkbox"/> Backs to Greenbelt	<input type="checkbox"/> Irregular Lot	<input type="checkbox"/> Public Maintained Road
<input type="checkbox"/> Canal (Man Made)	<input type="checkbox"/> Lake on Lot	<input type="checkbox"/> Rilled
<input type="checkbox"/> Corner Lot	<input type="checkbox"/> Lakefront	<input type="checkbox"/> Rolling
<input type="checkbox"/> Cul-De-Sac	<input type="checkbox"/> Level Lot	<input type="checkbox"/> Sloped
<input type="checkbox"/> Cultivated	<input type="checkbox"/> No Backyard Grass	<input type="checkbox"/> Stream on Lot
<input type="checkbox"/> Curbs	<input type="checkbox"/> On Golf Course	<input type="checkbox"/> Wooded Lot
<input type="checkbox"/> Drought Tolerant Lndscaping.	<input type="checkbox"/> Open Lot	
<input type="checkbox"/> Flag Lot	<input type="checkbox"/> Partially Cultivated	

Lot Size / Dimensions: _____

Land Sq Ft or Acres*: _____

Gated Community Yes No

No. of Blocks to UT Shuttle: _____

No. of Blocks to Metro: _____

Horses Allowed? Yes No N/A

of Horses Allowed: _____

Flooring* (4 max)		
<input type="checkbox"/> Bamboo	<input type="checkbox"/> Marble	<input type="checkbox"/> Stone
<input type="checkbox"/> Brick/Adobe	<input type="checkbox"/> No Carpet	<input type="checkbox"/> Terrazzo
<input type="checkbox"/> Carpet	<input type="checkbox"/> None	<input type="checkbox"/> Vinyl Tile
<input type="checkbox"/> Concrete	<input type="checkbox"/> Parquet	<input type="checkbox"/> Wood
<input type="checkbox"/> Cork	<input type="checkbox"/> Quarry Tile	<input type="checkbox"/> Wood under carpet
<input type="checkbox"/> Hard Tile	<input type="checkbox"/> Sheet Vinyl	<input type="checkbox"/> Other
<input type="checkbox"/> Laminate	<input type="checkbox"/> Slate	
<input type="checkbox"/> Linoleum	<input type="checkbox"/> Stained Concrete	

Master Bedroom Description* (6 max)		
<input type="checkbox"/> 2 Master Suites	<input type="checkbox"/> Full Bath	<input type="checkbox"/> None
<input type="checkbox"/> Bidet	<input type="checkbox"/> Garden Tub	<input type="checkbox"/> Other Room
<input type="checkbox"/> Double Vanity	<input type="checkbox"/> Half Bath	<input type="checkbox"/> Separate Shower
<input type="checkbox"/> Dressing Room	<input type="checkbox"/> Jetted Tub	<input type="checkbox"/> Sitting Room
<input type="checkbox"/> Fireplace	<input type="checkbox"/> In-Law Plan	<input type="checkbox"/> Walk-In Closet

Additional Rooms (8 max)		
<input type="checkbox"/> Bedroom/Office	<input type="checkbox"/> Great Room	<input type="checkbox"/> Screened Porch/Patio
<input type="checkbox"/> Conservatory	<input type="checkbox"/> Home Theater	<input type="checkbox"/> Shared Bath
<input type="checkbox"/> Converted Garage	<input type="checkbox"/> Library	<input type="checkbox"/> Storage Room
<input type="checkbox"/> Exercise Room	<input type="checkbox"/> Living/Den	<input type="checkbox"/> Sun Room
<input type="checkbox"/> Family Room	<input type="checkbox"/> Loft	<input type="checkbox"/> Utility Room
<input type="checkbox"/> Formal Living	<input type="checkbox"/> Media Room	<input type="checkbox"/> Wine
<input type="checkbox"/> Foyer	<input type="checkbox"/> Office/Study	<input type="checkbox"/> Workshop
<input type="checkbox"/> Game Room	<input type="checkbox"/> Pantry	<input type="checkbox"/> Atrium

Guest Accommodations?* Yes No

Guest Accommodations Description (3 max)		
<input type="checkbox"/> Connected	<input type="checkbox"/> Separate Utilities	<input type="checkbox"/> Gourmet Kitchen
<input type="checkbox"/> Garage Apartment	<input type="checkbox"/> Kitchen Area (Select up to 6)	<input type="checkbox"/> Kitchenette
<input type="checkbox"/> Guest House	<input type="checkbox"/> Breakfast Area	<input type="checkbox"/> Natural Stone Counters
<input type="checkbox"/> Main Level	<input type="checkbox"/> Breakfast Bar	<input type="checkbox"/> Open to Family Room
<input type="checkbox"/> Not Connected	<input type="checkbox"/> Center Island	<input type="checkbox"/> Pantry Closet
<input type="checkbox"/> Room with Private Bath	<input type="checkbox"/> Silestone/Corian Type	<input type="checkbox"/> Plumbed for Icemaker
<input type="checkbox"/> Separate Entrance	<input type="checkbox"/> Country Kitchen	<input type="checkbox"/> Second Kitchen
<input type="checkbox"/> Separate Kitchen Facilities	<input type="checkbox"/> Galley Type	<input type="checkbox"/> Tile Counters
<input type="checkbox"/> Separate Living Quarters	<input type="checkbox"/> Granite/Marble Counters	

Laundry Facilities* (3 max)		
<input type="checkbox"/> Dryer Connection	<input type="checkbox"/> No Connections	<input type="checkbox"/> Washer/Dryer Connections
<input type="checkbox"/> Electric & Gas Connections	<input type="checkbox"/> See Appliances	<input type="checkbox"/> Washer Connections
<input type="checkbox"/> Electric Connections	<input type="checkbox"/> Stackable Washer/Dryer	
<input type="checkbox"/> Gas Connections	<input type="checkbox"/> Stackable W/D Connections	

Laundry Location*(3 max)		
<input type="checkbox"/> Bathroom	<input type="checkbox"/> Common Facilities	<input type="checkbox"/> Main Level
<input type="checkbox"/> Carport	<input type="checkbox"/> Garage	<input type="checkbox"/> None
<input type="checkbox"/> Chute	<input type="checkbox"/> Hall	<input type="checkbox"/> Upper Level
<input type="checkbox"/> Closet	<input type="checkbox"/> Kitchen	<input type="checkbox"/> Utility Room

Appliances/Equipment (12 max)		
<input type="checkbox"/> Bar Ice Maker	<input type="checkbox"/> Instant Hot Water	<input type="checkbox"/> Updated A/C unit (>12 SEER)
<input type="checkbox"/> Built-In Oven	<input type="checkbox"/> Jennaire Type	<input type="checkbox"/> Vented Exhaust Fan
<input type="checkbox"/> Carbon Monoxide Detector	<input type="checkbox"/> Microwave Oven	<input type="checkbox"/> Washer
<input type="checkbox"/> Central Vacuum	<input type="checkbox"/> None	<input type="checkbox"/> Water Filter Leased
<input type="checkbox"/> Convection Oven	<input type="checkbox"/> Range Free Standing	<input type="checkbox"/> Water Filter Owned
<input type="checkbox"/> Cook Top	<input type="checkbox"/> Exhaust Fan Recirculating	<input type="checkbox"/> Water Softener Leased
<input type="checkbox"/> Dishwasher	<input type="checkbox"/> Refrigerator	<input type="checkbox"/> Water Softener Owned
<input type="checkbox"/> Disposal	<input type="checkbox"/> Refrigerator Sub-Zero Type	<input type="checkbox"/> Exhaust Fan Vented
<input type="checkbox"/> Double Oven	<input type="checkbox"/> Self Cleaning Oven	<input type="checkbox"/> Home Automation System
<input type="checkbox"/> Downdraft	<input type="checkbox"/> Single Oven	<input type="checkbox"/> Water Heater Electric
<input type="checkbox"/> Dryer	<input type="checkbox"/> Solar Assisted	<input type="checkbox"/> Water Heater Solar
<input type="checkbox"/> Energy Star Appliances	<input type="checkbox"/> Stacked W/D	<input type="checkbox"/> Water Heater Recirculating
<input type="checkbox"/> Water Heater Gas	<input type="checkbox"/> Water Heater Tankless	
<input type="checkbox"/> Water Heater Geothermal	<input type="checkbox"/> Trash Compactor	

Interior Features (12 max)		
<input type="checkbox"/> Carbon Monoxide Detector	<input type="checkbox"/> High Speed Internet	<input type="checkbox"/> Skylight
<input type="checkbox"/> Cedar Closets	<input type="checkbox"/> ICF Compatible Fixtures	<input type="checkbox"/> Sliding Glass Door
<input type="checkbox"/> Ceiling-Cathedral	<input type="checkbox"/> Indoor Utilities	<input type="checkbox"/> Smoke Detector
<input type="checkbox"/> Ceiling-Coffered	<input type="checkbox"/> In-Law Plan	<input type="checkbox"/> Stereo System
<input type="checkbox"/> Ceiling-High	<input type="checkbox"/> Intercom	<input type="checkbox"/> Track Lighting
<input type="checkbox"/> Ceilings-Beam	<input type="checkbox"/> Jetted Tub	<input type="checkbox"/> Walk-In Closet
<input type="checkbox"/> Ceiling-Vaulted	<input type="checkbox"/> Lower Fixtures	<input type="checkbox"/> Wet Bar
<input type="checkbox"/> Disabled Modified	<input type="checkbox"/> Modified for Hearing Impaired	<input type="checkbox"/> Wide Doors
<input type="checkbox"/> Double Vanity	<input type="checkbox"/> Modified for Wheelchair	<input type="checkbox"/> Window Treatments
<input type="checkbox"/> Dumbwaiter	<input type="checkbox"/> Modified Site	<input type="checkbox"/> Wired for Cable
<input type="checkbox"/> Elevator	<input type="checkbox"/> Plumbed for Icemaker	<input type="checkbox"/> Wired for Security
<input type="checkbox"/> Fire Alarm System	<input type="checkbox"/> Security System Leased	<input type="checkbox"/> Wired for Stereo
<input type="checkbox"/> Flashing Light Notification	<input type="checkbox"/> Security System Owned	<input type="checkbox"/> Wired for Surround Sound
<input type="checkbox"/> Garden Tub	<input type="checkbox"/> Separate Shower	<input type="checkbox"/> Low/No Voc
<input type="checkbox"/> Hand Rails	<input type="checkbox"/> Shutters	

Steps* (3 max)		
<input type="checkbox"/> Back Steps	<input type="checkbox"/> Interior Garage	<input type="checkbox"/> None
<input type="checkbox"/> Exterior Steps	<input type="checkbox"/> Interior Steps	<input type="checkbox"/> Sunken Room(s)
<input type="checkbox"/> Front Steps	<input type="checkbox"/> No Exterior Steps	
<input type="checkbox"/> Garage Door	<input type="checkbox"/> No Interior Steps	

Number of Fireplaces* _____

Fireplace Description* (3 max)		
<input type="checkbox"/> Bathroom	<input type="checkbox"/> Great Room	<input type="checkbox"/> Nonfunctional
<input type="checkbox"/> Bedroom	<input type="checkbox"/> Heatilator	<input type="checkbox"/> Other
<input type="checkbox"/> Dining Room	<input type="checkbox"/> Wood Stove Insert	<input type="checkbox"/> Pellet Stove
<input type="checkbox"/> Family Room	<input type="checkbox"/> Kitchen	<input type="checkbox"/> See Through
<input type="checkbox"/> Formal Living	<input type="checkbox"/> Library	<input type="checkbox"/> Wood Burning
<input type="checkbox"/> Game Room	<input type="checkbox"/> Living Room	<input type="checkbox"/> Wood Stove – Freestanding
<input type="checkbox"/> Gas Log Fireplace	<input type="checkbox"/> Log Lighter	<input type="checkbox"/> Glass Doors

Fence* (4 max)		
<input type="checkbox"/> 3 Strand	<input type="checkbox"/> Invisible	<input type="checkbox"/> Post
<input type="checkbox"/> 5 Strand	<input type="checkbox"/> Livestock	<input type="checkbox"/> Privacy Fence
<input type="checkbox"/> Barb Wire	<input type="checkbox"/> Masonry	<input type="checkbox"/> Split Rail
<input type="checkbox"/> Cedar	<input type="checkbox"/> Mesh	<input type="checkbox"/> Vinyl
<input type="checkbox"/> Chain Link	<input type="checkbox"/> No Fence	<input type="checkbox"/> Wire
<input type="checkbox"/> Cross Bars	<input type="checkbox"/> Non-Privacy	<input type="checkbox"/> Wood
<input type="checkbox"/> Electric	<input type="checkbox"/> Partial Fence	<input type="checkbox"/> Wrought Iron
<input type="checkbox"/> Exotic Style	<input type="checkbox"/> Pike	
<input type="checkbox"/> Goat Type	<input type="checkbox"/> Pipe	

Trees on Property (3 max)		
<input type="checkbox"/> Heavily Treed	<input type="checkbox"/> Moderate	<input type="checkbox"/> None
<input type="checkbox"/> Large (Over 40')	<input type="checkbox"/> Small (Under 20')	
<input type="checkbox"/> Medium (20'-40')	<input type="checkbox"/> Sparse	

Pool on Property?* Yes No

Pool Description* (4 max)		
<input type="checkbox"/> Above Ground	<input type="checkbox"/> Cover- Solid	<input type="checkbox"/> Negative Edge
<input type="checkbox"/> Attached Spa/Hot Tub	<input type="checkbox"/> Cover- Winter	<input type="checkbox"/> Perimeter Fence
<input type="checkbox"/> Cabana	<input type="checkbox"/> Diving	<input type="checkbox"/> Separate Spa/Hot Tub
<input type="checkbox"/> Child Gate/Fence	<input type="checkbox"/> Heated	<input type="checkbox"/> Sport
<input type="checkbox"/> Cover- Leaf Net	<input type="checkbox"/> Indoor Pool	<input type="checkbox"/> Saltwater
<input type="checkbox"/> Cover- Mesh	<input type="checkbox"/> In-Ground Pool	<input type="checkbox"/> Solar Heated
<input type="checkbox"/> Cover- Safety	<input type="checkbox"/> Lap Pool	

Sprinkler System: Yes No

Sprinkler System Description: (3 max)		
<input type="checkbox"/> Automatic	<input type="checkbox"/> In-Ground	<input type="checkbox"/> Rain Sensor
<input type="checkbox"/> Back Yard	<input type="checkbox"/> Manual	<input type="checkbox"/> Side Yard
<input type="checkbox"/> Drip Only/Bubblers	<input type="checkbox"/> Multiple Yards	
<input type="checkbox"/> Front Yard	<input type="checkbox"/> Partial	

Exterior Features (12 max)		
<input type="checkbox"/> Balcony	<input type="checkbox"/> Intercom Entry	<input type="checkbox"/> Sauna
<input type="checkbox"/> Barbecue	<input type="checkbox"/> Outbuilding(s)	<input type="checkbox"/> Security Lighting
<input type="checkbox"/> Barn/Stable	<input type="checkbox"/> Patio - Covered	<input type="checkbox"/> Sidewalk
<input type="checkbox"/> Cabana	<input type="checkbox"/> Patio - Uncovered	<input type="checkbox"/> Storage
<input type="checkbox"/> Curbs	<input type="checkbox"/> Playscape	<input type="checkbox"/> Tennis Court(s)
<input type="checkbox"/> Deck	<input type="checkbox"/> Porch - Enclosed	<input type="checkbox"/> Waterfall
<input type="checkbox"/> Decorative Pond	<input type="checkbox"/> Porch - Open	<input type="checkbox"/> Wheelchair Accessible
<input type="checkbox"/> Dock	<input type="checkbox"/> Private Back Yard	<input type="checkbox"/> Workshop
<input type="checkbox"/> Dog Run	<input type="checkbox"/> Private Garden	<input type="checkbox"/> Awning
<input type="checkbox"/> Gazebo	<input type="checkbox"/> Ramp(s)	<input type="checkbox"/> Gutters Full
<input type="checkbox"/> Greenhouse	<input type="checkbox"/> RV/Boat Parking	<input type="checkbox"/> Gutters Partial
<input type="checkbox"/> Horse Facilities	<input type="checkbox"/> Satellite Dish Leased	<input type="checkbox"/> Pest Tubes in Wall
<input type="checkbox"/> Hot Tub	<input type="checkbox"/> Satellite Dish Owned	<input type="checkbox"/> Solar Screen

Area Amenities Available (10)		
<input type="checkbox"/> Billiard Rooms	<input type="checkbox"/> Lake Privileges	<input type="checkbox"/> Private Landing Strip
<input type="checkbox"/> Club House	<input type="checkbox"/> Overhead Utilities	<input type="checkbox"/> Public Golf Course
<input type="checkbox"/> Common Grounds	<input type="checkbox"/> Park	<input type="checkbox"/> Public Hanger
<input type="checkbox"/> Cluster Mailbox	<input type="checkbox"/> Play Ground	<input type="checkbox"/> Public Landing Strip
<input type="checkbox"/> Elevator	<input type="checkbox"/> Pool - Above Ground	<input type="checkbox"/> Sauna
<input type="checkbox"/> Equestrian Community	<input type="checkbox"/> Pool - Community	<input type="checkbox"/> Small Aircraft Airport
<input type="checkbox"/> Exercise Room	<input type="checkbox"/> Pool - Diving	<input type="checkbox"/> Sport Court(s)
<input type="checkbox"/> Game Room	<input type="checkbox"/> Pool - Heated	<input type="checkbox"/> Sport Facility
<input type="checkbox"/> Gym	<input type="checkbox"/> Pool - Indoor	<input type="checkbox"/> Storage
<input type="checkbox"/> Golf Course - Private	<input type="checkbox"/> Pool - In Ground	<input type="checkbox"/> Tennis Court(s)
<input type="checkbox"/> Golf Course - Public	<input type="checkbox"/> Pool - Sport	<input type="checkbox"/> Underground Utilities
<input type="checkbox"/> Jogging/Bike Path	<input type="checkbox"/> Private Golf Course	
<input type="checkbox"/> Kitchen Facilities	<input type="checkbox"/> Private Hanger	

Community Website (if one exists): _____

Required Documentation/Agent Information* (10 max)		
<input type="checkbox"/> Approved Seniors Project	<input type="checkbox"/> MUD	<input type="checkbox"/> Relo Addendum Required
<input type="checkbox"/> Corporate Listing	<input type="checkbox"/> None	<input type="checkbox"/> Rental Records Available
<input type="checkbox"/> Corporate Owned	<input type="checkbox"/> Other Disclosures	<input type="checkbox"/> Residential Service Contract
<input type="checkbox"/> Exclusions	<input type="checkbox"/> Other REO	<input type="checkbox"/> Seller Survey Available
<input type="checkbox"/> Familial Relationship	<input type="checkbox"/> Owner/Agent	<input type="checkbox"/> Sellers Disclosure
<input type="checkbox"/> Home Protection Plan	<input type="checkbox"/> Planned Unit Development	<input type="checkbox"/> Special Addendum
<input type="checkbox"/> Lead Based Paint Addendum	<input type="checkbox"/> Prospects Reserved	<input type="checkbox"/> Warranty
<input type="checkbox"/> Mi/Lenders Approval	<input type="checkbox"/> REO (Lender)	<input type="checkbox"/> Water District

Documents Available (10 max)		
<input type="checkbox"/> Aerial Photos	<input type="checkbox"/> Financial Statement	<input type="checkbox"/> Septic Certification
<input type="checkbox"/> ALTA Survey	<input type="checkbox"/> Financing	<input type="checkbox"/> Site Plan
<input type="checkbox"/> APO	<input type="checkbox"/> Flowage Easement	<input type="checkbox"/> Soil Test
<input type="checkbox"/> D/Backup Available	<input type="checkbox"/> Geological	<input type="checkbox"/> Special Assessment District
<input type="checkbox"/> Appraisal	<input type="checkbox"/> Historical	<input type="checkbox"/> Standard Industrial Class.
<input type="checkbox"/> Archeological Site	<input type="checkbox"/> Income & Expense Statement	<input type="checkbox"/> Survey
<input type="checkbox"/> Building Plans	<input type="checkbox"/> Leases	<input type="checkbox"/> Tax Return Available
<input type="checkbox"/> Condo Docs Available	<input type="checkbox"/> Legal Documents	<input type="checkbox"/> Topography Map
<input type="checkbox"/> Cost Estimates	<input type="checkbox"/> None	<input type="checkbox"/> Unit Mix Schedule
<input type="checkbox"/> Deed Restrictions	<input type="checkbox"/> Oak Wilt Test	<input type="checkbox"/> Utility Easement
<input type="checkbox"/> Development Plan	<input type="checkbox"/> Off-Site Requirements	<input type="checkbox"/> Vendor Leases
<input type="checkbox"/> ECRA Clearance	<input type="checkbox"/> Perc Test Results/Map	<input type="checkbox"/> Water Capacity/Quality
<input type="checkbox"/> Energy Audit Conservation	<input type="checkbox"/> Perc Test Needed	<input type="checkbox"/> Water/Well Report
<input type="checkbox"/> Energy Environment Sust.	<input type="checkbox"/> Plans & Specs	<input type="checkbox"/> Water/Well Test
<input type="checkbox"/> Engineering Report	<input type="checkbox"/> Profit & Loss Statement	<input type="checkbox"/> Wetlands Approval/Waiver
<input type="checkbox"/> Environmental Study Comp.	<input type="checkbox"/> Rent Roll	<input type="checkbox"/> Wetlands Delineation Map
<input type="checkbox"/> Feasibility Study	<input type="checkbox"/> Schedule of Personal Property	

Type of Heating* (2 max)		
<input type="checkbox"/> Baseboard	<input type="checkbox"/> Geothermal	<input type="checkbox"/> Radiator
<input type="checkbox"/> Boiler	<input type="checkbox"/> Heat Pump	<input type="checkbox"/> Solar
<input type="checkbox"/> Central Heat	<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Space Heater
<input type="checkbox"/> Electric	<input type="checkbox"/> No Heat	<input type="checkbox"/> Wall unit
<input type="checkbox"/> Floor Furnace	<input type="checkbox"/> Radiant	

Air Conditioning* (2 max)		
<input type="checkbox"/> Central Air	<input type="checkbox"/> Geothermal	<input type="checkbox"/> Seer Rated 16+
<input type="checkbox"/> Central Dehumidifier	<input type="checkbox"/> HEPA Filter	<input type="checkbox"/> Wall Unit
<input type="checkbox"/> Chiller DX System	<input type="checkbox"/> Mini Split System	<input type="checkbox"/> Window Unit
<input type="checkbox"/> Chilled Water	<input type="checkbox"/> No A/C	
<input type="checkbox"/> Fresh Air Ventilation	<input type="checkbox"/> Seer Rated 13-15	

Utilities* (4 max)		
<input type="checkbox"/> Above Ground	<input type="checkbox"/> Natural Gas Not Available	<input type="checkbox"/> Propane Available
<input type="checkbox"/> Electricity Available	<input type="checkbox"/> Natural Gas on Property	<input type="checkbox"/> Propane Needed
<input type="checkbox"/> Electricity Not Available	<input type="checkbox"/> None Available	<input type="checkbox"/> Propane on Property
<input type="checkbox"/> Electricity on Property	<input type="checkbox"/> Phone Available	<input type="checkbox"/> Solar
<input type="checkbox"/> Fuel Tank	<input type="checkbox"/> Phone Not Available	<input type="checkbox"/> Underground
<input type="checkbox"/> Natural Gas Available	<input type="checkbox"/> Phone on Property	<input type="checkbox"/> Wind

Water Supply* (2 max)		
<input type="checkbox"/> City	<input type="checkbox"/> Water District	<input type="checkbox"/> Well Shared
<input type="checkbox"/> Municipality Utility District	<input type="checkbox"/> Well Needed	
<input type="checkbox"/> Private	<input type="checkbox"/> Well On Property	

Sewer* (2 max)		
<input type="checkbox"/> City at Street	<input type="checkbox"/> None Available	<input type="checkbox"/> Septic Needed
<input type="checkbox"/> City at Property	<input type="checkbox"/> Private	<input type="checkbox"/> Septic Shared
<input type="checkbox"/> Municipality Utility District	<input type="checkbox"/> Septic On Property	<input type="checkbox"/> Water District

Insulation (3 max)		
<input type="checkbox"/> Batts	<input type="checkbox"/> Fully	<input type="checkbox"/> Poured
<input type="checkbox"/> Blanket	<input type="checkbox"/> Glass Fiber	<input type="checkbox"/> Rigid Board
<input type="checkbox"/> Blown in	<input type="checkbox"/> Insulation to Code	<input type="checkbox"/> Some
<input type="checkbox"/> Ceiling	<input type="checkbox"/> Mineral Wool	<input type="checkbox"/> Unknown
<input type="checkbox"/> Cellulose	<input type="checkbox"/> Partial Insulation	<input type="checkbox"/> Urethane
<input type="checkbox"/> Floor	<input type="checkbox"/> Perlite	<input type="checkbox"/> Vermiculite
<input type="checkbox"/> Foam	<input type="checkbox"/> PGE/PUD Energy Package	<input type="checkbox"/> Wall
<input type="checkbox"/> Foil-faced Surface	<input type="checkbox"/> Polystyrene	

Energy Efficient (8 max)		
<input type="checkbox"/> Attic Fan	<input type="checkbox"/> Heat Pump	<input type="checkbox"/> Solar Water Heater
<input type="checkbox"/> Ceiling Fan(s)	<input type="checkbox"/> High Roof Window	<input type="checkbox"/> Storm Door(s)
<input type="checkbox"/> Compost Area/Bin	<input type="checkbox"/> Humidifier	<input type="checkbox"/> Storm Windows
<input type="checkbox"/> Conditioned Space for HVAC	<input type="checkbox"/> ICF Compatible Fixtures	<input type="checkbox"/> Strawbale
<input type="checkbox"/> Double Pane Windows	<input type="checkbox"/> Instant Hot Water	<input type="checkbox"/> Tankless Water Heater
<input type="checkbox"/> Electrostatic Air Filter	<input type="checkbox"/> Insulated Doors	<input type="checkbox"/> Thermo Window(s)
<input type="checkbox"/> Energy Audit	<input type="checkbox"/> Load Controller	<input type="checkbox"/> Tinted Window(s)
<input type="checkbox"/> Energy Star Appliances	<input type="checkbox"/> Programmable Thermostat	<input type="checkbox"/> Turbines
<input type="checkbox"/> Gas Water Heater	<input type="checkbox"/> Solar Assisted	<input type="checkbox"/> Updated A/C Unit
<input type="checkbox"/> Geothermal	<input type="checkbox"/> Solar Heat	<input type="checkbox"/> Whole House Fan
<input type="checkbox"/> Green/Garden Roof	<input type="checkbox"/> Solar Screen	<input type="checkbox"/> Zone Air/Heat

Green Building Rating (3 max)	Building Program	
<input type="checkbox"/> Austin Green Bldg Prgm	<input type="checkbox"/> Environments for Living	<input type="checkbox"/> LEED-H
<input type="checkbox"/> Building America	<input type="checkbox"/> Performance w/ Energy Star	<input type="checkbox"/> NAHB
<input type="checkbox"/> Energy Star Homes	<input type="checkbox"/> ICC-700 Natl Green Bldg.	<input type="checkbox"/> Other

Rating Achieved (1 max)		
<input type="checkbox"/> 1 Star	<input type="checkbox"/> Bronze	<input type="checkbox"/> N/A
<input type="checkbox"/> 2 Star	<input type="checkbox"/> Certified	<input type="checkbox"/> Platinum
<input type="checkbox"/> 3 Star	<input type="checkbox"/> Emerald	<input type="checkbox"/> Silver
<input type="checkbox"/> 4 Star	<input type="checkbox"/> Gold	
<input type="checkbox"/> 5 Star	<input type="checkbox"/> HERS	

Rating Year: _____ HERS Index: _____ HERS Year: _____

Upgraded Energy Efficient: Yes No Don't Know

Upgraded Energy Efficient		
<input type="checkbox"/> Appliances	<input type="checkbox"/> Lighting	<input type="checkbox"/> Windows and Doors
<input type="checkbox"/> Sealed Attic	<input type="checkbox"/> On Site Renewable Energy	<input type="checkbox"/> Other-See EES Attachment
<input type="checkbox"/> Insulation	<input type="checkbox"/> Roof	
<input type="checkbox"/> HVAC	<input type="checkbox"/> Water Heater	

Energy, Environment, and Sustainability: Yes No Don't Know

Energy, Environment, and Sustainability Features		
<input type="checkbox"/> Healthy Living Features	<input type="checkbox"/> Water Conservation	<input type="checkbox"/> Other-See Attachment
<input type="checkbox"/> Materials and Construction	<input type="checkbox"/> Sustainability	

Homeowner Assoc. Dues?* Yes No HOA NAME: _____

HOA Mgt Co: _____ HOA Amount: _____

HOA Requirement: Mandatory Voluntary

HOA Payment Frequency
<input type="checkbox"/> Annually
<input type="checkbox"/> Monthly
<input type="checkbox"/> Quarterly
<input type="checkbox"/> Semi-Annually

HOA Transfer Fee: _____

HOA Fee Includes (5 max)		
<input type="checkbox"/> Cable	<input type="checkbox"/> Gas	<input type="checkbox"/> Security System
<input type="checkbox"/> Common Insurance	<input type="checkbox"/> Heat	<input type="checkbox"/> Sewer Fees
<input type="checkbox"/> Common Area Maintenance	<input type="checkbox"/> Hot Water	<input type="checkbox"/> Trash Collection
<input type="checkbox"/> Electric	<input type="checkbox"/> Insurance	<input type="checkbox"/> Water Fees
<input type="checkbox"/> Exterior Maintenance	<input type="checkbox"/> Landscaping	

Special Assessment? Yes No **Estimated Taxes*:** _____

Actual Tax: _____ **Tax Year*:** _____

Tax Rate: _____

Exemptions* (3 max)		
<input type="checkbox"/> Agricultural	<input type="checkbox"/> Historical	<input type="checkbox"/> Wildlife
<input type="checkbox"/> Disability	<input type="checkbox"/> None	
<input type="checkbox"/> Homestead	<input type="checkbox"/> Over 65	

Possession*		
<input type="checkbox"/> Closing	<input type="checkbox"/> Immediate	<input type="checkbox"/> Negotiable
<input type="checkbox"/> Funding	<input type="checkbox"/> Lease Back	

Proposed Financing*		
<input type="checkbox"/> Assumable – Non-Qualifying	<input type="checkbox"/> Court Approval	<input type="checkbox"/> Owner Financing –2nd Mtg
<input type="checkbox"/> Assumable – Qualify	<input type="checkbox"/> Exchange	<input type="checkbox"/> Texas Vet
<input type="checkbox"/> Buyer Assistance Programs	<input type="checkbox"/> FHA	<input type="checkbox"/> USDA Eligible
<input type="checkbox"/> Cash	<input type="checkbox"/> Lease Purchase	<input type="checkbox"/> VA
<input type="checkbox"/> Committed Money	<input type="checkbox"/> Lender Approval	<input type="checkbox"/> Zero Down
<input type="checkbox"/> Conventional	<input type="checkbox"/> Owner Financing - 1st Mtg.	

Occupancy*		
<input type="checkbox"/> Owner	<input type="checkbox"/> Tenant	<input type="checkbox"/> Vacant

YOU'RE NOT DONE YET!

Please email the directions, a brief description, & photo(s) to listing@creekviewrealty.com.

Please be sure to reference the property address in the email, and include your last name.

1) Please email the directions of how to get to the property. Starting with some major cross streets is good enough. **The space for the description is limited to 255 characters WITH SPACES.** (MS Word will count characters for you: Go to "Tools" and select "Word Count".)

2) Please email a brief description of the property. The space for the description is limited to 510 characters WITH SPACES. (MS Word will count characters for you: Go to "Tools" and select "Word Count".)

Tips for writing description: Emphasize major selling points that aren't prominent in other parts of the listing. For example, "4 bedroom, 2 bath home on 1/4 acre . . ." is redundant and a waste of space. Stick to facts that relate to the property, and skip the flowery language that doesn't give any real information. Avoid irrelevant details that nobody cares about. Please note that phone numbers, web sites, email addresses, etc. are not allowed in MLS descriptions and will be omitted.

Sample – Good description:

One story home with 3 car garage on quiet cul-de-sac with mature trees. Open floorplan, neutral colors, split floorplan. Master suite has sitting area and huge his & her walk-in closets. New roof 2004. Exemplary schools; walk to elementary.

Sample – Bad description:

Enjoy summer barbeques with family and friends and create lasting memories in the beautiful backyard of this 3 bedroom 2 bath 1800 square foot home in a nice neighborhood with good neighbors. Pull-down staircase to attic replaced 2 years ago.

3) Please email photo(s) in jpg format. At least 1 photo of the front is required by MLS. For Showcase listings, please email up to 9 additional photos. To get the best photos, please refer to the Photo Guide on our website at <http://www.creekviewrealty.com/photoguide.html>

**Please be sure photos do not exceed 640x480. For help with resizing & emailing photos, see <http://www.creekviewrealty.com/resizephotos.html>

By submitting this form, I hereby certify that I am the Seller of the above property, and that all of the foregoing is true and accurate to the best of my knowledge. I agree to inform Creekview Realty in writing if there are any material changes to this information.

Seller Signature _____ Date _____

Seller Signature _____ Date _____

Please fax completed form to 972-881-9955. No cover page is necessary.