

Creekview Realty

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214-OWN-HOME (696-4663)
Fax (for all): 972-881-9955

LISTING INFORMATION

(Use this form for Dallas/Fort Worth Metroplex MLS only)

Please provide the following information for the MLS database. Some items are required, and others are optional. It is important to be as complete and accurate as possible, because agents often run property searches based on selection criteria provided by this form. Required items are underlined, in bold, and marked with an asterisk (*).

***Property Address**

***City** _____ ***County** _____ ***State** _____ ***Zip** _____

***Property Type:**

Condo Farm/Ranch Half Duplex Single Family Townhouse

Subdivision Name _____ M.U.D District? Yes No Unknown

If you have a preferred title company, enter here. If you don't have a preferred title company, leave this blank.

Title Co _____ Phone _____ Contact Name _____

Address _____

***Occupancy:** Owner Tenant Vacant

Property Information

***No. of Bedrooms** _____ ***No. of Full Baths** _____ ***No. of Half Baths** _____

No. of Full Baths on: 1st level _____ 2nd level _____ 3rd level _____ Basement level _____

No. of Half Baths on: 1st level _____ 2nd level _____ 3rd level _____ Basement level _____

***No. of Stories** _____ ***No. of Fireplaces** _____ ***No. of Living Areas** _____ ***No. of Dining Areas** _____

***Square Footage** _____ (Living areas that are heated only; do not include garage, covered patio, etc.)

***Source of Square Footage information:** Appraiser Building Plan Tax Other Documentation

***Year Built** _____

Room Dimensions & Levels

Room Level	Room Level	Room Level
* Living 1 _____ X _____	Living 2 _____ X _____	Living 3 _____ X _____
F. Dining _____ X _____	Breakfast Rm _____ X _____	* Kitchen _____ X _____
* Master BR _____ X _____	Bedroom 2 _____ X _____	Bedroom 3 _____ X _____
Bedroom 4 _____ X _____	Bedroom 5 _____ X _____	Study _____ X _____
Utility Rm _____ X _____	Other Rm 1 _____ X _____	Other Rm 2 _____ X _____

***No. of Garage Spaces** _____ ***No. of Carport Spaces** _____

Garage Length: _____ Garage Width: _____

***Security System?** Yes No ***Pool on Property?** Yes No

***Lot Dimensions** _____ ***Approx. Acres** _____

***Homeowner's Association Dues:** Mandatory None Voluntary ***Amount: \$** _____

Billing Frequency: Annual Monthly Quarterly Semi-Annual Other

***School District** _____

***Elementary School** _____ Bus? Yes No NA

***Middle/Junior High School** _____ Bus? Yes No NA

***High School** _____ Bus? Yes No NA

Property Also For Lease? Yes No Annual Property Taxes **Without** Exemptions _____

***Exclusions** – List any items that are not included in the sale that buyers may assume are included:

Check all of the following items that apply:

* Housing Type		
<input type="checkbox"/> Single Detached (typical) <input type="checkbox"/> Apartment <input type="checkbox"/> Attached or 1/2 Duplex <input type="checkbox"/> Condo/Townhome <input type="checkbox"/> Designated Historical Home <input type="checkbox"/> Doublewide with Land	<input type="checkbox"/> Farm/Ranch House <input type="checkbox"/> Garden/Zero Lot Line <input type="checkbox"/> High Rise <input type="checkbox"/> Historical/Conservation District <input type="checkbox"/> Interval Ownership <input type="checkbox"/> Lake House	<input type="checkbox"/> Log Cabin <input type="checkbox"/> Manufactured (cert. exchanged) <input type="checkbox"/> Resort Property <input type="checkbox"/> Singlewide w/ Land <input type="checkbox"/> Underground <input type="checkbox"/> Vacation Home

Style of House		
<input type="checkbox"/> A-Frame <input type="checkbox"/> Colonial <input type="checkbox"/> Contemporary/Modern <input type="checkbox"/> Craftsman <input type="checkbox"/> Early American <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Geo/Dome	<input type="checkbox"/> Loft Apartment <input type="checkbox"/> Mediterranean <input type="checkbox"/> Mid Century Modern <input type="checkbox"/> Oriental <input type="checkbox"/> Prairie <input type="checkbox"/> Ranch <input type="checkbox"/> Southwestern <input type="checkbox"/> Spanish	<input type="checkbox"/> Split Level <input type="checkbox"/> Studio Apartment <input type="checkbox"/> Traditional <input type="checkbox"/> Tudor <input type="checkbox"/> Victorian <input type="checkbox"/> Other

Lot Description		
<input type="checkbox"/> Acreage <input type="checkbox"/> Adjacent to Greenbelt <input type="checkbox"/> Canal (Man Made) <input type="checkbox"/> Corner <input type="checkbox"/> Creek <input type="checkbox"/> Cul de Sac <input type="checkbox"/> Cultivated <input type="checkbox"/> Golf Course Lot <input type="checkbox"/> Greenbelt	<input type="checkbox"/> Heavily Treed <input type="checkbox"/> Horses Permitted <input type="checkbox"/> Interior Lot <input type="checkbox"/> Irregular <input type="checkbox"/> Lake Front <input type="checkbox"/> Lake Front-Main Body <input type="checkbox"/> Landscaped <input type="checkbox"/> Leasehold <input type="checkbox"/> Lg Backyard Grass Area	<input type="checkbox"/> No Backyard Grass <input type="checkbox"/> Park View <input type="checkbox"/> Partially Cultivated <input type="checkbox"/> Pasture <input type="checkbox"/> River Front <input type="checkbox"/> Some Trees <input type="checkbox"/> Subdivision <input type="checkbox"/> Tank/Pond <input type="checkbox"/> Undivided

Exterior Features		
<input type="checkbox"/> Arena <input type="checkbox"/> Attached Grill <input type="checkbox"/> Balcony <input type="checkbox"/> Boat Dock w/ Lift <input type="checkbox"/> Boat Dock/Slip <input type="checkbox"/> Covered Deck <input type="checkbox"/> Covered Porch(es) <input type="checkbox"/> Deck <input type="checkbox"/> Equestrian Center <input type="checkbox"/> Gardens <input type="checkbox"/> Gazebo/Pergola	<input type="checkbox"/> Greenhouse <input type="checkbox"/> Guest Quarters <input type="checkbox"/> Gutters <input type="checkbox"/> Lighting System <input type="checkbox"/> Mosquito Mist System <input type="checkbox"/> Outdoor Fireplace/Pit <input type="checkbox"/> Outdoor Living Center <input type="checkbox"/> Patio Covered <input type="checkbox"/> Patio Open <input type="checkbox"/> Private Hangar <input type="checkbox"/> Private Landing Strip	<input type="checkbox"/> RV/Boat Parking <input type="checkbox"/> Satellite Dish <input type="checkbox"/> Separate Entry Quarters <input type="checkbox"/> Sport Court <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Stable/Barn <input type="checkbox"/> Storage Building <input type="checkbox"/> Storm Cellar <input type="checkbox"/> Tennis Court(s) <input type="checkbox"/> Workshop <input type="checkbox"/> Other

*Construction		
<input type="checkbox"/> Block <input type="checkbox"/> Brick <input type="checkbox"/> Common Wall <input type="checkbox"/> Concrete	<input type="checkbox"/> Fiber Cement <input type="checkbox"/> Frame/Brick Trim <input type="checkbox"/> Log <input type="checkbox"/> Rock/Stone	<input type="checkbox"/> Siding <input type="checkbox"/> Stucco <input type="checkbox"/> Vinyl Siding <input type="checkbox"/> Wood

*Foundation		
<input type="checkbox"/> Basement <input type="checkbox"/> Bois D'Arc Post <input type="checkbox"/> Pier & Beam	<input type="checkbox"/> Piered Beam Slab <input type="checkbox"/> Pilings <input type="checkbox"/> Slab	<input type="checkbox"/> Other

*Roof		
<input type="checkbox"/> Built-Up <input type="checkbox"/> Composition <input type="checkbox"/> Concrete <input type="checkbox"/> Fiber Cement	<input type="checkbox"/> Metal <input type="checkbox"/> Overlay <input type="checkbox"/> Shake Metal <input type="checkbox"/> Tar/Gravel	<input type="checkbox"/> Tile/Slate <input type="checkbox"/> Wood Shake <input type="checkbox"/> Wood Shingle <input type="checkbox"/> Other

Backyard Pool Features		
<input type="checkbox"/> Above Ground <input type="checkbox"/> Attached Spa <input type="checkbox"/> Cabana <input type="checkbox"/> Cleaning System <input type="checkbox"/> Custom Cover <input type="checkbox"/> Diving	<input type="checkbox"/> Heated <input type="checkbox"/> In Ground Fiber Glass <input type="checkbox"/> In Ground Gunite <input type="checkbox"/> In Ground Vinyl <input type="checkbox"/> Indoor <input type="checkbox"/> Infinity Edge	<input type="checkbox"/> Lap Pool <input type="checkbox"/> Play Pool <input type="checkbox"/> Pool Perimeter Fence <input type="checkbox"/> Separate Spa/Hot Tub <input type="checkbox"/> Water Feature <input type="checkbox"/> Other

Type of Fence		
<input type="checkbox"/> Automatic Gate <input type="checkbox"/> Barbed Wire <input type="checkbox"/> Brick <input type="checkbox"/> Chain Link <input type="checkbox"/> Cross Fenced <input type="checkbox"/> Dog Run	<input type="checkbox"/> Metal <input type="checkbox"/> Net <input type="checkbox"/> None <input type="checkbox"/> Partially Fenced <input type="checkbox"/> Pipe <input type="checkbox"/> Rail	<input type="checkbox"/> Rock/Stone <input type="checkbox"/> Slick/Smooth Wire <input type="checkbox"/> Vinyl <input type="checkbox"/> Wood <input type="checkbox"/> Other

*Parking/Garage		
<input type="checkbox"/> Assigned <input type="checkbox"/> Attached <input type="checkbox"/> Circle Drive <input type="checkbox"/> Covered <input type="checkbox"/> Detached <input type="checkbox"/> Front <input type="checkbox"/> Garage Conversion <input type="checkbox"/> Golf Cart Garage	<input type="checkbox"/> Has Sink in Garage <input type="checkbox"/> None <input type="checkbox"/> Opener <input type="checkbox"/> Outside Entry <input type="checkbox"/> Oversized <input type="checkbox"/> Porte-Cochere <input type="checkbox"/> Rear <input type="checkbox"/> Side	<input type="checkbox"/> Swing Drive <input type="checkbox"/> Tandem Style <input type="checkbox"/> Unassigned <input type="checkbox"/> Uncovered <input type="checkbox"/> Workbench <input type="checkbox"/> Other

*Street/Utilities		
<input type="checkbox"/> Aerobic Septic <input type="checkbox"/> All Weather Road <input type="checkbox"/> Alley <input type="checkbox"/> Asphalt <input type="checkbox"/> City Sewer <input type="checkbox"/> City Water <input type="checkbox"/> Co-op Water <input type="checkbox"/> Community Mailbox <input type="checkbox"/> Concrete	<input type="checkbox"/> Curbs <input type="checkbox"/> Dirt <input type="checkbox"/> Gravel / Rock <input type="checkbox"/> M.U.D. Sewer <input type="checkbox"/> M.U.D. Water <input type="checkbox"/> No City Services <input type="checkbox"/> Outside City Limits <input type="checkbox"/> Overhead Utilities <input type="checkbox"/> Private Road	<input type="checkbox"/> Private Sewer Co. <input type="checkbox"/> Private Water Co. <input type="checkbox"/> Septic <input type="checkbox"/> Sidewalk <input type="checkbox"/> Underground Utilities <input type="checkbox"/> Unincorporated <input type="checkbox"/> Well <input type="checkbox"/> Other

Common Features		
<input type="checkbox"/> Boat Ramp <input type="checkbox"/> Campground <input type="checkbox"/> Club House <input type="checkbox"/> Community Sprinkler System <input type="checkbox"/> Common Elevator <input type="checkbox"/> Community Dock <input type="checkbox"/> Community Pool <input type="checkbox"/> Gated Entrance <input type="checkbox"/> Golf	<input type="checkbox"/> Greenbelt <input type="checkbox"/> Guarded Entrance <input type="checkbox"/> Horse Facilities <input type="checkbox"/> Jogging Path/Bike Path <input type="checkbox"/> Landing Strip <input type="checkbox"/> Laundry <input type="checkbox"/> Marina <input type="checkbox"/> Park <input type="checkbox"/> Perimeter Fencing	<input type="checkbox"/> Playground <input type="checkbox"/> Private Lake/Pond <input type="checkbox"/> Public Hangar <input type="checkbox"/> Racquet Ball <input type="checkbox"/> RV Parking <input type="checkbox"/> Sauna <input type="checkbox"/> Spa <input type="checkbox"/> Tennis <input type="checkbox"/> Other

HOA Includes:		
<input type="checkbox"/> All Utilities <input type="checkbox"/> Back Yard Maintenance <input type="checkbox"/> Blanket Insurance <input type="checkbox"/> Electric <input type="checkbox"/> Exterior Maintenance <input type="checkbox"/> Front Yard Maintenance	<input type="checkbox"/> Full Use of Facilities <input type="checkbox"/> Gas <input type="checkbox"/> Management Fees <input type="checkbox"/> None <input type="checkbox"/> Partial Use of Facilities <input type="checkbox"/> Reserves	<input type="checkbox"/> Security <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Trash <input type="checkbox"/> Water/Sewer <input type="checkbox"/> Other

*Interior Features		
<input type="checkbox"/> Bay Windows <input type="checkbox"/> Built-in Wine Cooler <input type="checkbox"/> Cable TV Available <input type="checkbox"/> Central Vacuum <input type="checkbox"/> Decorative Lighting <input type="checkbox"/> Dry Bar <input type="checkbox"/> Electric Shades <input type="checkbox"/> Elevator <input type="checkbox"/> Flat Screen Wiring	<input type="checkbox"/> High Speed Internet Avail. <input type="checkbox"/> Intercom <input type="checkbox"/> Loft <input type="checkbox"/> Multiple Staircases <input type="checkbox"/> Paneling <input type="checkbox"/> Plantation Shutters <input type="checkbox"/> Skylights <input type="checkbox"/> Smart Home Features <input type="checkbox"/> Sound System Wiring	<input type="checkbox"/> Vaulted Ceilings <input type="checkbox"/> Wainscoting <input type="checkbox"/> Water Filter <input type="checkbox"/> Water Purifier <input type="checkbox"/> Water Softener <input type="checkbox"/> Wet Bar <input type="checkbox"/> Window Coverings <input type="checkbox"/> Other

*Bed/Bath Features		
<input type="checkbox"/> Bidet <input type="checkbox"/> Built-ins <input type="checkbox"/> Cedar Closet <input type="checkbox"/> Coffee Bar <input type="checkbox"/> Custom Closet System <input type="checkbox"/> Double Shower <input type="checkbox"/> Dual Master Baths <input type="checkbox"/> Dual Sinks	<input type="checkbox"/> Fireplace in Master <input type="checkbox"/> Garden Tub <input type="checkbox"/> Hollywood Bath <input type="checkbox"/> Jack & Jill Bath <input type="checkbox"/> Jetted Tub <input type="checkbox"/> Linen Closet <input type="checkbox"/> Medicine Cabinet <input type="checkbox"/> Separate Shower	<input type="checkbox"/> Separate Vanities <input type="checkbox"/> Shower Body Sprays <input type="checkbox"/> Sitting Area in Master <input type="checkbox"/> Split Bedrooms <input type="checkbox"/> Steam Shower <input type="checkbox"/> Walk-in Closets <input type="checkbox"/> Other

Specialty Rooms		
<input type="checkbox"/> Exercise Room <input type="checkbox"/> Extra Storage Room <input type="checkbox"/> Game Room <input type="checkbox"/> Guest Suite <input type="checkbox"/> Library/Study	<input type="checkbox"/> Media Room <input type="checkbox"/> Mud Room <input type="checkbox"/> Music Room <input type="checkbox"/> Sauna/Steam Room <input type="checkbox"/> Second Master	<input type="checkbox"/> Solarium/Sunroom <input type="checkbox"/> Spa/Hot Tub Room <input type="checkbox"/> Unfinished Bonus Room <input type="checkbox"/> Wine Cellar <input type="checkbox"/> Other

Fireplace Type		
<input type="checkbox"/> Blower Fan <input type="checkbox"/> Brick <input type="checkbox"/> Decorative <input type="checkbox"/> Direct Vent <input type="checkbox"/> Electric	<input type="checkbox"/> Freestanding <input type="checkbox"/> Gas Logs <input type="checkbox"/> Gas Starter <input type="checkbox"/> Insert <input type="checkbox"/> Masonry	<input type="checkbox"/> Metal Box <input type="checkbox"/> See Through Fireplace <input type="checkbox"/> Stone <input type="checkbox"/> Wood Burning <input type="checkbox"/> Other

*Kitchen Equipment		
<input type="checkbox"/> Built-in Coffee Maker <input type="checkbox"/> Built-in Compactor <input type="checkbox"/> Built-in Icemaker <input type="checkbox"/> Built-in Microwave <input type="checkbox"/> Built in Refrigerator/Freezer <input type="checkbox"/> Commercial Grade Range <input type="checkbox"/> Commercial Grade Vent <input type="checkbox"/> Convection Oven <input type="checkbox"/> Cooktop-Electric	<input type="checkbox"/> Cooktop-Gas <input type="checkbox"/> Dishwasher <input type="checkbox"/> Disposal <input type="checkbox"/> Double Oven <input type="checkbox"/> Drop in Range/Oven - Gas <input type="checkbox"/> Dual Dishwashers <input type="checkbox"/> Dual Fuel Range <input type="checkbox"/> Indoor Grill <input type="checkbox"/> Oven - Electric	<input type="checkbox"/> Oven - Gas <input type="checkbox"/> Plumbed for Gas in Kitchen <input type="checkbox"/> Range/Oven—Electric <input type="checkbox"/> Range/Oven—Gas <input type="checkbox"/> Vent Mechanism <input type="checkbox"/> Warmer Oven Drawer <input type="checkbox"/> Water Line to Refrigerator <input type="checkbox"/> Other

Kitchen Other		
<input type="checkbox"/> Breakfast Bar <input type="checkbox"/> Butlers Pantry <input type="checkbox"/> Concrete Countertop <input type="checkbox"/> Corian/Corian Type Counter <input type="checkbox"/> Dumbwaiter	<input type="checkbox"/> Eat-in Kitchen <input type="checkbox"/> Farm Sink <input type="checkbox"/> Galley Kitchen <input type="checkbox"/> Granite/Granite Type Counter <input type="checkbox"/> Island	<input type="checkbox"/> Pot Filler <input type="checkbox"/> Recycle Bin <input type="checkbox"/> Second Sink <input type="checkbox"/> Tile Countertop <input type="checkbox"/> Walk-in Pantry

*Utility Room		
<input type="checkbox"/> Drip/Dry Area <input type="checkbox"/> Dryer Hookup-Elec <input type="checkbox"/> Dryer Hookup-Gas <input type="checkbox"/> Floor Drain <input type="checkbox"/> Full Size W/D Area <input type="checkbox"/> Laundry Chute	<input type="checkbox"/> None <input type="checkbox"/> Room for Freezer <input type="checkbox"/> Second Pantry <input type="checkbox"/> Separate Room <input type="checkbox"/> Sink in Utility <input type="checkbox"/> Stacked W/D Area	<input type="checkbox"/> Utility Closet <input type="checkbox"/> Utility in Garage <input type="checkbox"/> Utility in Kitchen <input type="checkbox"/> Washer Hookup <input type="checkbox"/> Other

Alarm/Security Type		
<input type="checkbox"/> Burglar <input type="checkbox"/> Carbon Monoxide Detector <input type="checkbox"/> Exterior Security Light(s) <input type="checkbox"/> Fire Sprinkler System <input type="checkbox"/> Fire / Smoke	<input type="checkbox"/> Firewall(s) <input type="checkbox"/> Leased <input type="checkbox"/> Monitored <input type="checkbox"/> Owned <input type="checkbox"/> Pre-Wired	<input type="checkbox"/> Smoke Detector <input type="checkbox"/> Unknown <input type="checkbox"/> Wireless <input type="checkbox"/> Other

*Flooring		
<input type="checkbox"/> Brick/Adobe <input type="checkbox"/> Carpet <input type="checkbox"/> Ceramic Tile <input type="checkbox"/> Concrete <input type="checkbox"/> Laminate	<input type="checkbox"/> Marble <input type="checkbox"/> Parquet <input type="checkbox"/> Slate <input type="checkbox"/> Stone <input type="checkbox"/> Terrazzo	<input type="checkbox"/> Vinyl <input type="checkbox"/> Wood Floor <input type="checkbox"/> Wood Under Carpet <input type="checkbox"/> Other

*Heating/Cooling (min 2 req)**		
<input type="checkbox"/> Additional Water Heater(s) <input type="checkbox"/> Central Air - Electric <input type="checkbox"/> Central Air - Gas <input type="checkbox"/> Central Heat - Electric <input type="checkbox"/> Central Heat - Gas <input type="checkbox"/> Direct Vent <input type="checkbox"/> Electrostatic Air Filter <input type="checkbox"/> Evaporation	<input type="checkbox"/> Gas Jets <input type="checkbox"/> Geothermal <input type="checkbox"/> Heat Pump <input type="checkbox"/> Humidifier <input type="checkbox"/> No A/C <input type="checkbox"/> No Heat <input type="checkbox"/> Panel/Floor/Wall <input type="checkbox"/> Propane	<input type="checkbox"/> Solar <input type="checkbox"/> Space Heater <input type="checkbox"/> Two(+) Pipe (Condo) <input type="checkbox"/> Window Unit <input type="checkbox"/> Zoned <input type="checkbox"/> Other

Energy Features		
<input type="checkbox"/> 12 in.+Attic Insulation <input type="checkbox"/> 13-15 SEER AC <input type="checkbox"/> 16+ SEER AC <input type="checkbox"/> 90% Efficient Furnace <input type="checkbox"/> Attic Fan <input type="checkbox"/> Ceiling Fans <input type="checkbox"/> Dehumidifier <input type="checkbox"/> Double Pane Windows <input type="checkbox"/> Electric Water Heater <input type="checkbox"/> Energy Star Appliances	<input type="checkbox"/> Foam Insulation <input type="checkbox"/> Gas Water Heater <input type="checkbox"/> High Efficiency Water Heater <input type="checkbox"/> Insulated Doors <input type="checkbox"/> Low E Windows <input type="checkbox"/> Programmable Thermostat <input type="checkbox"/> Radiant Barrier <input type="checkbox"/> Smart Electric Meter <input type="checkbox"/> Solar Panels <input type="checkbox"/> Solar Screens	<input type="checkbox"/> Storm Door(s) <input type="checkbox"/> Storm Window(s) <input type="checkbox"/> Tankless Water Heater <input type="checkbox"/> Thermo Windows <input type="checkbox"/> Tinted Windows <input type="checkbox"/> Turbines <input type="checkbox"/> Variable Speed HVAC <input type="checkbox"/> Ventilator <input type="checkbox"/> Other

Green Certification		
<input type="checkbox"/> Energy Star Certified <input type="checkbox"/> Green Built N. TX <input type="checkbox"/> HERS 0-85 <input type="checkbox"/> HERS 86-100	<input type="checkbox"/> HERS 101+ <input type="checkbox"/> HERS Rated <input type="checkbox"/> LEED Certified <input type="checkbox"/> LEED Gold	<input type="checkbox"/> LEED Platinum <input type="checkbox"/> LEED Silver <input type="checkbox"/> NGBP-National Green

Green Features		
<input type="checkbox"/> Drought Tolerant Plants <input type="checkbox"/> Energy Recovery Ventilator <input type="checkbox"/> Enhanced Air Filtration <input type="checkbox"/> ET Irrigation Control <input type="checkbox"/> Geo-thermal HVAC	<input type="checkbox"/> Low Flow Commode <input type="checkbox"/> Low Flow Fixtures <input type="checkbox"/> Mechanical Fresh Air <input type="checkbox"/> Rain/Freeze Sensors <input type="checkbox"/> Rain Water Catchment	<input type="checkbox"/> Recirculating Hot Water <input type="checkbox"/> Solar Electric System <input type="checkbox"/> Solar Hot Water <input type="checkbox"/> Wind Power

Handicap Amenities		
<input type="checkbox"/> Elevator <input type="checkbox"/> Hand Rails <input type="checkbox"/> Lower Fixtures	<input type="checkbox"/> Meets ADA Requirements <input type="checkbox"/> None <input type="checkbox"/> Ramp	<input type="checkbox"/> Wheelchair Access <input type="checkbox"/> Wide Doorways <input type="checkbox"/> Other

Proposed Financing		
<input type="checkbox"/> Assumable Loan <input type="checkbox"/> Bond Money <input type="checkbox"/> Cash <input type="checkbox"/> Conventional <input type="checkbox"/> Conventional Assumable <input type="checkbox"/> Escalating <input type="checkbox"/> Federal Land Bank	<input type="checkbox"/> FHA <input type="checkbox"/> FHA Assumable <input type="checkbox"/> Fixed <input type="checkbox"/> FMHA <input type="checkbox"/> Lease Purchase <input type="checkbox"/> Owner Cary First <input type="checkbox"/> Owner Carry Second	<input type="checkbox"/> Private Assumable <input type="checkbox"/> Texas Vet <input type="checkbox"/> Trade/Exchange <input type="checkbox"/> VA <input type="checkbox"/> Other

*Possession Date	
<input type="checkbox"/> Upon Closing/Funding	<input type="checkbox"/> Negotiable (possible move-in before close)

YOU'RE NOT DONE YET!

Please email the directions, a brief description, & photo(s) to listing@creekviewrealty.com

Please be sure to reference the property address in the email, and include your last name.

1) Please email the directions of how to get to the property. Starting with some major cross streets is good enough. **The space for the directions is limited to 150 characters WITH SPACES.** (MS Word will count characters for you: Go to "Tools" and select "Word Count".)

2) Please email a brief description of the property. **The space for the description is limited to 450 characters WITH SPACES.** (MS Word will count characters for you: Go to "Tools" and select "Word Count".)

Tips for writing description: Emphasize major selling points that aren't prominent in other parts of the listing. For example, "4 bedroom, 2 bath home on 1/4 acre . . ." is redundant and a waste of space. Stick to facts that relate to the property, and skip the flowery language that doesn't give any real information. Avoid irrelevant details that nobody cares about. Please note that phone numbers, web sites, email addresses, etc. are not allowed in MLS descriptions and will be omitted.

Sample – Good description:

One story home with 3 car garage on quiet cul-de-sac with mature trees. Open floorplan, neutral colors, split floorplan. Master suite has sitting area and huge his & her walk-in closets. New roof 2004. Exemplary schools; walk to elementary.

Sample – Bad description:

Enjoy summer barbeques with family and friends and create lasting memories in the beautiful backyard of this 3 bedroom 2 bath 1800 square foot home in a nice neighborhood with good neighbors. Pull-down staircase to attic replaced 2 years ago.

3) Please email photo(s) in jpg format. All listings include at least a photo of the front. For Showcase listings, please email 6 or 25 photos, depending on your package. To get the best photos, refer to the Photo Guide on our website at <http://www.creekviewrealty.com/photoguide.html>

Please be sure photos do not exceed 640x480. For help with resizing & emailing photos, see <http://www.creekviewrealty.com/resizephotos.html>

By submitting this form, I hereby certify that I am the Seller of the above property, and that all of the foregoing is true and accurate to the best of my knowledge. I agree to inform Creekview Realty in writing if there are any material changes to this information.

Seller Signature _____ Date _____

Seller Signature _____ Date _____

Please fax completed form to 972-881-9955. No cover page is necessary.

Updated 5/18/2012