

## Creekview Realty

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### LISTING INFORMATION (Use this form for DFW MLS Lot/Land only)

Please provide the following information for the MLS database. Some items are required, and others are optional. It is important to be as complete and accurate as possible, because agents often run property searches based on selection criteria provided by this form. Required items are underlined, in bold, and marked with an asterisk (\*).

**\*Property Address** \_\_\_\_\_

**\*City** \_\_\_\_\_ **\*County** \_\_\_\_\_ **\*State** \_\_\_\_\_ **\*Zip** \_\_\_\_\_

**\*Property Type:**    Residential    Farm/Ranch    Commercial

Present Use		
<input type="checkbox"/> Agriculture <input type="checkbox"/> Cattle <input type="checkbox"/> Commercial <input type="checkbox"/> Dairy <input type="checkbox"/> Equine <input type="checkbox"/> Exotics <input type="checkbox"/> Feed Lot <input type="checkbox"/> Fish Farm	<input type="checkbox"/> Grazing <input type="checkbox"/> Hunting/Fishing <input type="checkbox"/> Industrial <input type="checkbox"/> Mobile Home <input type="checkbox"/> Orchard/Vineyards <input type="checkbox"/> Other <input type="checkbox"/> Planned Unit Development <input type="checkbox"/> Poultry	<input type="checkbox"/> Residential Multi Family <input type="checkbox"/> Residential Single <input type="checkbox"/> Resort <input type="checkbox"/> Sheep/Goats <input type="checkbox"/> Swine <input type="checkbox"/> Truck Farm

Lot Size: \_\_\_\_\_ Lot Size Units:  Acres  Square Foot

Lot Dimensions \_\_\_\_\_

Land Leased?  Yes  No

Feet to Road: \_\_\_\_\_

Road Frontage Desc		
<input type="checkbox"/> Asphalt <input type="checkbox"/> City <input type="checkbox"/> Concrete <input type="checkbox"/> County <input type="checkbox"/> Curbs/Gutters <input type="checkbox"/> Dirt	<input type="checkbox"/> FM Road <input type="checkbox"/> Gravel/Rock <input type="checkbox"/> Interest <input type="checkbox"/> Interstate <input type="checkbox"/> None <input type="checkbox"/> Oil & Screen	<input type="checkbox"/> Private <input type="checkbox"/> Road Easement <input type="checkbox"/> Sidewalk <input type="checkbox"/> State <input type="checkbox"/> Storm Sewer <input type="checkbox"/> U.S. Highway

Subdivided?  Yes  No

**\*Will Subdivide?**  Yes  No

Road Assessment?  Yes  No

**AG Exemption\*?**  Yes  No

Crop Retire Program?  Yes  No

No. of Lots: \_\_\_\_\_

Lots Sold Separate: \_\_\_\_\_

Lots Sold Package: \_\_\_\_\_

Multi Parcel ID?  Yes  No

Subdivision Name \_\_\_\_\_

Lake Name \_\_\_\_\_

**\*School District** \_\_\_\_\_

Primary School \_\_\_\_\_

Elementary School \_\_\_\_\_

Middle High School \_\_\_\_\_

Intermediate School \_\_\_\_\_

Junior High School \_\_\_\_\_

High School \_\_\_\_\_

Pasture Acres: \_\_\_\_\_

Cultivated Acres: \_\_\_\_\_

Bottom Land Acres: \_\_\_\_\_

Irrigated Acres: \_\_\_\_\_

No. of Lakes: \_\_\_\_\_

No. of Ponds: \_\_\_\_\_

No. of Stock Tanks: \_\_\_\_\_

No. of Wells: \_\_\_\_\_

No. of Water Meters: \_\_\_\_\_

Surface Rights: All Easement Exist Mineral Easement Other

Barn Information		
<input type="checkbox"/> Barn(s)	<input type="checkbox"/> Hay Loft	<input type="checkbox"/> Stable(s)
<input type="checkbox"/> Breeding Barn	<input type="checkbox"/> Indoor Arena	<input type="checkbox"/> Stanchion Dairy Barn
<input type="checkbox"/> Electric to Barn	<input type="checkbox"/> Living Quarters	<input type="checkbox"/> Tack Room
<input type="checkbox"/> Equipment Barn	<input type="checkbox"/> Loaf Shed(s)	<input type="checkbox"/> Temperature Control
<input type="checkbox"/> Farrowing Barn	<input type="checkbox"/> Mare Motel	<input type="checkbox"/> Wash Rack
<input type="checkbox"/> Feeder Pig Barn	<input type="checkbox"/> Other	<input type="checkbox"/> Water to Barn
<input type="checkbox"/> Goat/Sheep Barn	<input type="checkbox"/> Parlor Dairy Barn	
<input type="checkbox"/> Hay Barn	<input type="checkbox"/> Show Barn	

*Lot Description		
<input type="checkbox"/> Acreage	<input type="checkbox"/> Heavily Treed	<input type="checkbox"/> No Backyard Grass
<input type="checkbox"/> Adjacent to Greenbelt	<input type="checkbox"/> Horses Permitted	<input type="checkbox"/> Park View
<input type="checkbox"/> Airstrip	<input type="checkbox"/> Interior Lot	<input type="checkbox"/> Partially Cultivated
<input type="checkbox"/> Canal (Man Made)	<input type="checkbox"/> Irregular	<input type="checkbox"/> Pasture
<input type="checkbox"/> Corner	<input type="checkbox"/> Lake Front	<input type="checkbox"/> River Front
<input type="checkbox"/> Creek	<input type="checkbox"/> Lake Front-Common Area	<input type="checkbox"/> Some Trees
<input type="checkbox"/> Cul de Sac	<input type="checkbox"/> Lake Front-Corps of Engine	<input type="checkbox"/> Subdivision
<input type="checkbox"/> Cultivated	<input type="checkbox"/> Lake Front-Main Body	<input type="checkbox"/> Tank/Pond
<input type="checkbox"/> Golf Course Lot	<input type="checkbox"/> Landscaped	<input type="checkbox"/> Undivided
<input type="checkbox"/> Greenbelt	<input type="checkbox"/> Leasehold	<input type="checkbox"/> Water/Lake View
	<input type="checkbox"/> Lg Backyard Grass Area	

Exterior Features		
<input type="checkbox"/> Arena <input type="checkbox"/> Attached Grill <input type="checkbox"/> Balcony <input type="checkbox"/> Boat Dock w/ Lift <input type="checkbox"/> Boat Dock/Slip <input type="checkbox"/> Covered Deck <input type="checkbox"/> Covered Porch(es) <input type="checkbox"/> Deck <input type="checkbox"/> Equestrian Center <input type="checkbox"/> Gardens <input type="checkbox"/> Gazebo/Pergola <input type="checkbox"/> Greenhouse	<input type="checkbox"/> Guest Quarters <input type="checkbox"/> Gutters <input type="checkbox"/> Holding Pens <input type="checkbox"/> Lighting System <input type="checkbox"/> Mosquito Mist System <input type="checkbox"/> Other <input type="checkbox"/> Outdoor Fireplace/Pit <input type="checkbox"/> Outdoor Living Center <input type="checkbox"/> Patio Covered <input type="checkbox"/> Patio Open <input type="checkbox"/> Private Hangar <input type="checkbox"/> Private Landing Strip <input type="checkbox"/> Private Outdoor Space	<input type="checkbox"/> Roof Top Deck/Patio <input type="checkbox"/> Round Pens <input type="checkbox"/> RV/Boat Parking <input type="checkbox"/> Satellite Dish <input type="checkbox"/> Separate Entry Quarters <input type="checkbox"/> Sport Court <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Stable/Barn <input type="checkbox"/> Storage Building <input type="checkbox"/> Storm Cellar <input type="checkbox"/> Tennis Court(s) <input type="checkbox"/> Workshop <input type="checkbox"/> W/ Electric

*Restrictions		
<input type="checkbox"/> Agriculture <input type="checkbox"/> Animals <input type="checkbox"/> Architectural <input type="checkbox"/> Building <input type="checkbox"/> Deed <input type="checkbox"/> Development <input type="checkbox"/> Easement(s) <input type="checkbox"/> Health Department <input type="checkbox"/> Hi Line <input type="checkbox"/> Inland-Weland Restr.	<input type="checkbox"/> Lease While on Market <input type="checkbox"/> Mobile Home <input type="checkbox"/> No Divide <input type="checkbox"/> No Known Restriction(s) <input type="checkbox"/> No Livestock <input type="checkbox"/> No Mobile Home <input type="checkbox"/> No Pets <input type="checkbox"/> No Restrictions <input type="checkbox"/> No Smoking <input type="checkbox"/> No Sublease	<input type="checkbox"/> No Waterbeds <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Pet Restrictions <input type="checkbox"/> Pipeline <input type="checkbox"/> Surface Lease(s) <input type="checkbox"/> Timber Lease(s) <input type="checkbox"/> Unknown Encumbrance(s)

*Easements		
<input type="checkbox"/> Access <input type="checkbox"/> Drainage <input type="checkbox"/> Electric <input type="checkbox"/> Natural Gas	<input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Pipeline <input type="checkbox"/> Telephone	<input type="checkbox"/> Utilities <input type="checkbox"/> Water Lines

Type of Fence		
<input type="checkbox"/> Automatic Gate <input type="checkbox"/> Barbed Wire <input type="checkbox"/> Brick <input type="checkbox"/> Chain Link <input type="checkbox"/> Cross Fenced <input type="checkbox"/> Dog Run	<input type="checkbox"/> Iron <input type="checkbox"/> Metal <input type="checkbox"/> Net <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Partially Fenced	<input type="checkbox"/> Pipe <input type="checkbox"/> Rail <input type="checkbox"/> Rock/Stone <input type="checkbox"/> Slick/Smooth Wire <input type="checkbox"/> Vinyl <input type="checkbox"/> Wood

Soil		
<input type="checkbox"/> Black <input type="checkbox"/> Clay <input type="checkbox"/> Fill	<input type="checkbox"/> Limestone <input type="checkbox"/> Other <input type="checkbox"/> Rocky/Shale	<input type="checkbox"/> Sandy Loam <input type="checkbox"/> Unknown

Exterior Buildings		
<input type="checkbox"/> Boiler Operation <input type="checkbox"/> Bunk House <input type="checkbox"/> Hunters Cabin <input type="checkbox"/> Mobile	<input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Silo	<input type="checkbox"/> Tenant House <input type="checkbox"/> Winery <input type="checkbox"/> Workshop

*Zoning Info		
<input type="checkbox"/> Agricultural <input type="checkbox"/> Condo <input type="checkbox"/> Duplex <input type="checkbox"/> Multi Family <input type="checkbox"/> Not Zoned	<input type="checkbox"/> Office <input type="checkbox"/> Other <input type="checkbox"/> Residential <input type="checkbox"/> Resort <input type="checkbox"/> Retail	<input type="checkbox"/> Rural Residential <input type="checkbox"/> Townhouse <input type="checkbox"/> Zoning

Proposed Use		
<input type="checkbox"/> Agriculture <input type="checkbox"/> Cattle <input type="checkbox"/> Commercial <input type="checkbox"/> Dairy <input type="checkbox"/> Equine <input type="checkbox"/> Exotics <input type="checkbox"/> Feed Lot <input type="checkbox"/> Fish Farm	<input type="checkbox"/> Grazing <input type="checkbox"/> Hunting/Fishing <input type="checkbox"/> Industrial <input type="checkbox"/> Mobile <input type="checkbox"/> Orchard/Vineyards <input type="checkbox"/> Other <input type="checkbox"/> Planned Unit Development <input type="checkbox"/> Poultry	<input type="checkbox"/> Residential Multi Family <input type="checkbox"/> Residential Single <input type="checkbox"/> Resort <input type="checkbox"/> Sheep/Goats <input type="checkbox"/> Swine <input type="checkbox"/> Truck Farm

*Development		
<input type="checkbox"/> City Limits <input type="checkbox"/> Other <input type="checkbox"/> Plat Approved	<input type="checkbox"/> Streets Installed <input type="checkbox"/> Unzoned <input type="checkbox"/> Utilities Installed	<input type="checkbox"/> Zoned

Topography		
<input type="checkbox"/> Bottom <input type="checkbox"/> Brush <input type="checkbox"/> Cedar <input type="checkbox"/> Cleared <input type="checkbox"/> Flood Plain <input type="checkbox"/> Gullies <input type="checkbox"/> Hilly	<input type="checkbox"/> Level <input type="checkbox"/> Mesquite <input type="checkbox"/> Need Fill <input type="checkbox"/> Oak <input type="checkbox"/> Other <input type="checkbox"/> Pine <input type="checkbox"/> Rolling	<input type="checkbox"/> Rugged <input type="checkbox"/> Shinnery <input type="checkbox"/> Sloped <input type="checkbox"/> Steep <input type="checkbox"/> Varied

Crops/Grasses		
<input type="checkbox"/> Bluestem <input type="checkbox"/> Buffalo Grass <input type="checkbox"/> Coastal Bermuda <input type="checkbox"/> Common Bermuda <input type="checkbox"/> Emmedo Love Grass <input type="checkbox"/> Hardwood Timber <input type="checkbox"/> Improved Pasture	<input type="checkbox"/> Irrigated <input type="checkbox"/> Klein Grass <input type="checkbox"/> Main Grass <input type="checkbox"/> Native <input type="checkbox"/> Non Irrigated <input type="checkbox"/> Orchard <input type="checkbox"/> Other	<input type="checkbox"/> Produce <input type="checkbox"/> Renner Love Grass <input type="checkbox"/> Row Crop <input type="checkbox"/> Small Grain <input type="checkbox"/> Softwood Timber <input type="checkbox"/> Unknown <input type="checkbox"/> Vineyard

Documents		
<input type="checkbox"/> Abstract <input type="checkbox"/> Aerial Photo <input type="checkbox"/> Engineering <input type="checkbox"/> Environmental Impact Study	<input type="checkbox"/> Feasibility Study <input type="checkbox"/> Floorplans/Blueprints <input type="checkbox"/> None <input type="checkbox"/> Other	<input type="checkbox"/> Plat Approved <input type="checkbox"/> Road Maintenance <input type="checkbox"/> Survey <input type="checkbox"/> Topo Maps

Common Features		
<input type="checkbox"/> Boat Ramp <input type="checkbox"/> Campground <input type="checkbox"/> Club House <input type="checkbox"/> Community Sprinkler System <input type="checkbox"/> Common Elevator <input type="checkbox"/> Community Dock <input type="checkbox"/> Community Pool <input type="checkbox"/> Gated Entrance <input type="checkbox"/> Elec Car Charging Station	<input type="checkbox"/> Golf <input type="checkbox"/> Greenbelt <input type="checkbox"/> Guarded Entrance <input type="checkbox"/> Hangar <input type="checkbox"/> Horse Facilities <input type="checkbox"/> Jogging Path/Bike Path <input type="checkbox"/> Landing Strip <input type="checkbox"/> Laundry <input type="checkbox"/> Marina <input type="checkbox"/> Other	<input type="checkbox"/> Park <input type="checkbox"/> Perimeter Fencing <input type="checkbox"/> Playground <input type="checkbox"/> Private Lake/Pond <input type="checkbox"/> Public Hangar <input type="checkbox"/> Racquet Ball <input type="checkbox"/> RV Parking <input type="checkbox"/> Sauna <input type="checkbox"/> Spa <input type="checkbox"/> Tennis

<b>*Street/Utilities</b>		
<input type="checkbox"/> Aerobic Septic <input type="checkbox"/> All Weather Road <input type="checkbox"/> Alley <input type="checkbox"/> Asphalt <input type="checkbox"/> City Sewer <input type="checkbox"/> City Water <input type="checkbox"/> Co-op Membership Included <input type="checkbox"/> Co-op Water <input type="checkbox"/> Community Mailbox <input type="checkbox"/> Concrete <input type="checkbox"/> Curbs <input type="checkbox"/> Dirt	<input type="checkbox"/> Gravel / Rock <input type="checkbox"/> Individual Gas Meter <input type="checkbox"/> Individual Water Meter <input type="checkbox"/> Master Gas Meter <input type="checkbox"/> Master Water Meter <input type="checkbox"/> M.U.D. Sewer <input type="checkbox"/> M.U.D. Water <input type="checkbox"/> No City Services <input type="checkbox"/> No Sewer <input type="checkbox"/> No Water <input type="checkbox"/> None <input type="checkbox"/> Other	<input type="checkbox"/> Outside City Limits <input type="checkbox"/> Overhead Utilities <input type="checkbox"/> Private Road <input type="checkbox"/> Private Sewer <input type="checkbox"/> Private Water <input type="checkbox"/> Septic <input type="checkbox"/> Sewer Tap Fee Paid <input type="checkbox"/> Sidewalk <input type="checkbox"/> Underground Utilities <input type="checkbox"/> Unincorporated <input type="checkbox"/> Water Tap Fee Paid <input type="checkbox"/> Well

<b>*Other Utilities</b>		
<input type="checkbox"/> Butane Gas <input type="checkbox"/> Cable Available <input type="checkbox"/> City Electric <input type="checkbox"/> Co-op Electric <input type="checkbox"/> Electric <input type="checkbox"/> Electric Available Off Site <input type="checkbox"/> Electric Available On Site <input type="checkbox"/> Gas Available Off Site <input type="checkbox"/> Gas Available On Site <input type="checkbox"/> Natural Gas	<input type="checkbox"/> No Electrical Meter <input type="checkbox"/> No Sewer <input type="checkbox"/> No Water <input type="checkbox"/> No Water Meter <input type="checkbox"/> Other Electric <input type="checkbox"/> Other Utilities <input type="checkbox"/> Perc Test <input type="checkbox"/> Phone Available Off Site <input type="checkbox"/> Phone Available On Site <input type="checkbox"/> Propane Gas	<input type="checkbox"/> Propane/Butane Lease <input type="checkbox"/> Propane/Butane Own <input type="checkbox"/> Rural Water District <input type="checkbox"/> Septic System Required <input type="checkbox"/> Sewer Available Off Site <input type="checkbox"/> Sewer Available On Site

**\*M.U.D District?** Yes No Unknown

<b>Proposed Financing</b>		
<input type="checkbox"/> Assumption of Equity <input type="checkbox"/> Bond Money <input type="checkbox"/> Cash <input type="checkbox"/> Conventional <input type="checkbox"/> Federal Land Bank	<input type="checkbox"/> FHA <input type="checkbox"/> FMHA <input type="checkbox"/> Lease Purchase <input type="checkbox"/> Owner Carry First <input type="checkbox"/> Owner Carry Second	<input type="checkbox"/> Texas Vet <input type="checkbox"/> Trade/Exchange <input type="checkbox"/> VA <input type="checkbox"/> Other

**\*Homeowner's Association Dues:**  Mandatory  None  Voluntary **\*Amount:** \$ \_\_\_\_\_

**\*Billing Frequency:**  Annual  Monthly  Quarterly  Semi-Annual  Other

<b>HOA Includes</b>		
<input type="checkbox"/> All Utilities <input type="checkbox"/> Back Yard Maintenance <input type="checkbox"/> Blanket Insurance <input type="checkbox"/> Electric <input type="checkbox"/> Exterior Maintenance <input type="checkbox"/> Front Yard Maintenance	<input type="checkbox"/> Full Use of Facilities <input type="checkbox"/> Gas <input type="checkbox"/> Maintenance of Common Areas <input type="checkbox"/> Management Fees <input type="checkbox"/> None <input type="checkbox"/> Other	<input type="checkbox"/> Partial Use of Facilities <input type="checkbox"/> Reserves <input type="checkbox"/> Security <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Trash <input type="checkbox"/> Water/Sewer

<b>*Possession Date</b>	
<input type="checkbox"/> Upon Closing/Funding	<input type="checkbox"/> Negotiable (possible possession before close)

Possible Short Sale? Yes No

Unexempt Taxes: \_\_\_\_\_

If you have a preferred title company, enter here. If you don't have a preferred title company, leave this blank.

Title Co \_\_\_\_\_ Phone \_\_\_\_\_ Contact Name \_\_\_\_\_

Address \_\_\_\_\_

Special Notes		
<input type="checkbox"/> Aerial Photo	<input type="checkbox"/> Historical	<input type="checkbox"/> Right of First Refusal
<input type="checkbox"/> Affordable Housing	<input type="checkbox"/> HUD	<input type="checkbox"/> Section 8 Qualified
<input type="checkbox"/> Age-Restricted	<input type="checkbox"/> Inland/Wetland Restrictions	<input type="checkbox"/> Special Assessments
<input type="checkbox"/> Build to Suit	<input type="checkbox"/> Meets ADA Guidelines	<input type="checkbox"/> Special Contracts/Provisions
<input type="checkbox"/> Deed Restrictions	<input type="checkbox"/> Other	<input type="checkbox"/> Survey Available
<input type="checkbox"/> Deep Hole Test	<input type="checkbox"/> Owner/Agent	<input type="checkbox"/> Utility Easement
<input type="checkbox"/> Environ. Study Complete	<input type="checkbox"/> Perc Test	<input type="checkbox"/> Verify Flood Insurance
<input type="checkbox"/> Feasibility Study Available	<input type="checkbox"/> Phase I Complete	<input type="checkbox"/> Verify Rollback Tax
<input type="checkbox"/> Flood Plain	<input type="checkbox"/> Phase II Complete	<input type="checkbox"/> Verify Tax Exemptions
<input type="checkbox"/> Flowage Easement	<input type="checkbox"/> Pipeline	
<input type="checkbox"/> Highline	<input type="checkbox"/> Res. Service Contract	

**\*Exclusions – List any items that are not included in the sale that buyers may assume are included:**

\_\_\_\_\_

## YOU'RE NOT DONE YET! . . . . .

**Please email the directions, a brief description, & photo(s) to listing@creekviewrealty.com**

Please be sure to reference the property address in the email, and include your last name.

**1) Please email the directions** of how to get to the property. Starting with some major cross streets is good enough. **The space for the directions is limited to 300 characters WITH SPACES.** (MS Word will count characters for you: Go to "Tools" and select "Word Count".)

**2) Please email a brief description** of the property. **The space for the description is limited to 720 characters WITH SPACES.** (MS Word will count characters for you: Go to "Tools" and select "Word Count".)

Tips for writing description: Emphasize major selling points that aren't prominent in other parts of the listing. For example, "4 bedroom, 2 bath home on 1/4 acre . . ." is redundant and a waste of space. Stick to facts that relate to the property, and skip the flowery language that doesn't give any real information. Avoid irrelevant details that nobody cares about. Please note that phone numbers, web sites, email addresses, etc. are not allowed in MLS descriptions and will be omitted.

Sample – Good description:

One story home with 3 car garage on quiet cul-de-sac with mature trees. Open floorplan, neutral colors, split floorplan. Master suite has sitting area and huge his & her walk-in closets. New roof 2004. Exemplary schools; walk to elementary.

Sample – Bad description:

Enjoy summer barbeques with family and friends and create lasting memories in the beautiful backyard of this 3 bedroom 2 bath 1800 square foot home in a nice neighborhood with good neighbors. Pull-down staircase to attic replaced 2 years ago.

**3) Please email photo(s) in jpg format.** All listings include at least a photo of the front.

To get the best photos, refer to the Photo Guide on our website. Choose the menu item "Sellers", and select "Photo Guide".

Please be sure photos do not exceed 1024x768. For advice on how to resize and avoid problems emailing photos, go to our website, choose the menu item "Sellers", and select "How to Resize and Send Photos".

By submitting this form, I hereby certify that I am the Seller of the above property, and that all of the foregoing is true and accurate to the best of my knowledge. I agree to inform Creekview Realty in writing if there are any material changes to this information.

Seller Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please email completed forms to [listing@creekviewrealty.com](mailto:listing@creekviewrealty.com).  
You may also fax to 866-219-7535**

*Updated 12/04/2017*